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Am bob ymholiad ynglŷn â'r agenda hwn cysylltwch â Kim Houghton  
(Rhif Ffôn: 01443 86467 E-bost: [houghk@caerphilly.gov.uk](mailto:houghk@caerphilly.gov.uk))

**Dyddiad: Dydd Mercher, 28 Tachwedd 2018**

Annwyl Syr/Fadam,

Bydd cyfarfod **Pwyllgor Cyswilt y Sector Gwirfoddol** yn cael ei gynnal yn **Siambr y Cyngor - Tŷ Penallta, Tredomen, Ystrad Mynach** ar **Dydd Mercher, 5ed Rhagfyr, 2018** am **10.30 am** pm i ystyried materion a gynhwysir yn yr agenda canlynol. **Bydd y cyfarfod yn gorffen erbyn 12.15 pm.** Mae croeso i chi ddefnyddio'r iaith Gymraeg yn y cyfarfod, a dylid rhoi cyfnod rhybudd o 3 diwrnod gwaith os ydych yn dymuno gwneud hynny. Bydd cyfieithu ar y pryd yn cael ei ddarparu ar gais.

## **NODWCH OS GWELWCH YN DDA**

Mae trefniadau wedi cael eu gwneud er mwyn cynnal cyfarfod o Aelodau Bwrdeistref Sirol yn unig, am 10.00 a.m. yn Ystafell Gyfarfod Craidd 1.3, a holl Gynrychiolwyr y Sector Gwirfoddol am 10.00 a.m. yn Siambr y Cyngor. Dylai holl swyddogion eraill y cyngor a chynrychiolwyr o sefydliadau allanol ymgynnull yn y dderbynfa ar gyfer y Prif Gyfarfod am 10.30a.m. yn Siambr y Cyngor.

Yr eiddoch yn gywir,

A handwritten signature in black ink, appearing to read 'Christina Harrhy'.

**Christina Harrhy**  
PRIF WEITHREDWR DROS DRO

## **A G E N D A**

Tudalennau

- 1 I dderbyn ymddiheuriadau am absenoldeb
- 2 Datganiadau o Ddiddordeb.

**A greener place Man gwyrddach**



Atgoffi'r Cynghorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cynghorwyr a Swyddogion.

I dderbyn a nodi y cofnodion canlynol:-

- |   |   |        |
|---|---|--------|
| 3 | Pwyllgor Cyswllt y Sector Gwirfoddol a gynhaliwyd ar 19 Medi 2018                                     | 1 - 6  |
| 4 | Cyflwyniad gan Neuadd y Gweithwyr Bedwas. (ar lafar)  |        |
| 5 | Cynigion Cyllideb Drafft ar gyfer 2019/20.  | 7 - 44 |
| 6 | Diweddariad am Feysydd Gweithredu'r Cynllun Llesiant. (diweddariad ar lafar)                          |        |
| 7 | Eitemau o ddiddordeb ynghylch y Sector Gwirfoddol gan Bartneriaid y Compact. (diweddariadau ar lafar) |        |

#### **Cylchrediad:**

Cynghorwyr Mrs E.M. Aldworth, J. Bevan, A. Collis, S. Cook, K. Etheridge, J.E. Fussell, R.W. Gough, A.G. Higgs, Mrs B. A. Jones, Mrs T. Parry, A. Whitcombe, R. Whiting, L.G. Whittle, W. Williams a D.C. Harse,

#### **Cynrychiolwyr y Sector Gwirfoddol:**

Ms H. Billington, Abbeyfield (Caerphilly) Society Limited  
Mr L. Clay, Abertridwr Community Church  
Ms J. Price, Bargoed YMCA  
Ms P. Jones, Caerphilly Care & Repair  
Mr C. Luke, Caerphilly People First  
Ms S. Howells, Charter Housing  
Ms J. Channing, Citizen's Advice Bureau (Caerphilly and Blaenau Gwen)  
Mrs C. Williams, Cruse Bereavement Care  
Ms N Perkins, Disability CANDO Organisation  
Ms L. Tibbs, Drugaid Young Persons Service  
Mr M. Featherstone, GAVO  
Ms K. Stevenson, Groundwork Cymru  
Ms M. Snowden, Homestart Caerphilly  
Ms L. Jones, Menter Iaith  
Ms C. Loring, Right From The Start  
Mr M. Goldwyn, SCOPE  
Ms N. George-Titley, South East Wales Carer's Trust  
Ms M. Jones, The Parent Network  
Mr J. Wade, Van Road United Reformed Church  
Mrs M. Wade, Vanguard Caerphilly  
Mr D. Brunton, YMLAEN

#### **Bwrdd Iechyd Prifysgol Aneurin Bevan:**

Ms C. Gregory

**Heddlu Gwent:**

Chief Inspector P. Staniforth

**Swyddfa Comisiynydd Heddlu a Throseddu Gwent:**

Ms J. Tippins

**Gwasanaeth Tân ac Achub De Cymru:**

Mr R. Hassett

**Fforwm Busnes Caerffili:**

Mrs D. Lovering

**Cynrychiolwyr Gyngorau Cymunedol/Tref:**

H. Llewellyn

**Cyfoeth Naturiol Cymru**

Mr J. Goldsworthy

A Swyddogion Priodol

**SUT FYDDWN YN DEFNYDDIO EICH GWYBODAETH**

Bydd yr unigolion hynny sy'n mynychu cyfarfodydd pwyllgor i siarad/roi tystiolaeth yn cael eu henwi yng nghofnodion y cyfarfod hynny, weithiau bydd hyn yn cynnwys eu man gweithio neu fusnes a'r barnau a fynegir. Bydd cofnodion o'r cyfarfod gan gynnwys manylion y siaradwyr ar gael i'r cyhoedd ar wefan y Cyngor ar [www.caerffili.gov.uk](http://www.caerffili.gov.uk). ac eithrio am drafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig.

Mae gennych nifer o hawliau mewn perthynas â'r wybodaeth, gan gynnwys yr hawl i gael mynediad at wybodaeth sydd gennym amdanoch a'r hawl i gwyno os ydych yn anhapus gyda'r modd y mae eich gwybodaeth yn cael ei brosesu.

Am wybodaeth bellach ar sut rydym yn prosesu eich gwybodaeth a'ch hawliau, ewch i'r Hysbysiad Preifatrwydd Cyfarfodydd Pwyllgor Llawn ar ein gwefan <http://www.caerffili.gov.uk/Pwyllgor/Preifatrwydd> neu cysylltwch â Gwasanaethau Cyfreithiol drwy e-bostio [griffd2@caerffili.gov.uk](mailto:griffd2@caerffili.gov.uk) neu ffoniwch 01443 863028.

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## VOLUNTARY SECTOR LIAISON COMMITTEE

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN  
ON WEDNESDAY 19TH SEPTEMBER 2018 AT 10.30 A.M.

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PRESENT:

Councillor Mrs E.M. Aldworth (Chair)

Councillors:

A. Collis, S. Cook, K. Etheridge, J.E. Fussell, R.W. Gough, D. Harse, and W. Williams

Together with Representatives from:

Charter Housing (Ms S. Howells) Homestart Caerphilly (Mrs M. Snowden), Menter Iaith (Mrs L. Jones), Right From The Start (Ms C. Loring), South East Wales Carer's Trust (Ms N. George-Titley), The Vanguard Centre (Mrs. M. Wade) and GAVO (Mr. S. Tiley)

Also present:

P. Cooke (Senior Policy Officer), V. Doyle (Policy Officer), Sian Wolfe-Williams (Policy Officer), A. Palmer (Community Planning Co-ordinator - CCBC/GAVO) and K. Houghton (Committee Services Officer).

ABUHB (Jonathan Lewis) and Town and Community Council Representative (Mr H. Llewellyn),

### 1. APOLOGIES

Apologies for absence were received from Councillors J. Bevan, A.G. Higgs, Mrs B.A. Jones, Mrs T. Parry, A. Whitcombe, R. Whiting and L.G. Whittle. Apologies were also received from Abbeyfield (Mr H. Billington), Abertridwr Community Church (Mr. L. Clay), SCOPE (Mr M. Goldwyn), Bargoed YMCA (Ms. J. Price), Blaenau Gwent and Caerphilly Care and Repair (Mrs P. Jones), Caerphilly People First (Mr. C. Luke), Citizen's Advice Bureau (Ms J. Channing), Cruse Bereavement Care (Mrs. C. Williams), Disability Cando Organisation (Ms. N. Perkins), Drugaid Young Persons Services (Ms L. Tibbs) GAVO (Mr M. Featherstone), Caerphilly Groundwork Trust (Mrs K. Stevenson), The Parent Network (Ms. M. Jones), Van Road United Reformed Church (Mr J. Wade), YMLAEN (Mr D. Brunton), Gwent Police (Chief Inspector N. Mclain), Office of the PCC (Ms J. Tippins), South Wales Fire and Rescue Service (Mr R. Hassett), Caerphilly Business Forum (Mrs D. Lovering) and Natural Resources Wales (Mr J. Goldsworthy) and GAVO (Ms G. Jones)

## **2. DECLARATION OF INTEREST**

There were no declarations of interest received at the commencement or during the course of the meeting.

## **3. MINUTES – 14TH MARCH 2018**

A representative from GAVO requested two minor amendments in relation to Agenda item 7 of the minutes. The sections headed as follows should read;

### **Gwent Association of Voluntary Organisations**

Members are advised that the 'One Beat' roadshow is now held twice a year and that the next event had been arranged for Saturday 9th June 2018 at Caerphilly library.

and;

### **Updates from Voluntary Sector Organisations**

The Committee were pleased to hear that the Vanguard Caerphilly Centre currently have a busy schedule of events and the choir have recently performed at several concerts with professional opera singers

Subject to the aforementioned amendments, the minutes of the meeting held on the 14th March 2108 were approved as a correct record.

## **4. MINUTES – 20TH JUNE 2018**

The minutes of the meeting held on the 20th June 2018 were approved as a correct record.

## **5. PRESENTATION BY CHARTER HOUSING**

S. Howells, the representative from Charter Housing provided the Committee with a presentation on the work and approaches undertaken by the organisation.

She informed the Members that the well-being of people was central to their approach to the work they undertake and community engagement is an integral part of this. It is the aim of the organisation to tackle housing management and community concerns using relational approaches such as working to build confidence and self-esteem in tenants to achieve successful, happy resilient people and safer communities. Within Charter Housing there is a Community Regeneration Team, split into three sections, Social and Economic Inclusion, Young People and Families and Enterprising Communities, who support this relational work. Members of these teams come from a variety of specialist professions such as housing professionals, health professionals, family therapist, employment officers and FCA registered Money Advisors. This multi-discipline team allows for the provision of wrap around support for clients and is delivered via a project based framework.

The core focuses of early intervention and community engagement have been designed to align with current strategies particularly the Wellbeing Plan associated with the Wellbeing and Future Generations (Wales) Act 2015.

Members questioned how Charter Housing collaborates with other partners such as CCBC Social Services, ABUHB and particularly Gwent Police. The representative from Charter Housing advised members that across the three sections, within the Community Regeneration Team, there was continuing collaborative working with the Police authorities in South Wales and team leads regularly attended joint working groups with the Police and other partners. Members discussed the potential for further collaboration opportunities between Partners and Charter Housing. Members did recognise that the spread of the communities that Charter Housing support was huge however they requested that the provision of satellite officers or contact points be investigated by Charter Housing to improve tenant accessibility to the organisation's support services.

## **6. REVISED PARTNERSHIP AGREEMENT (COMPACT) BETWEEN THE PSB AND THE THIRD SECTOR**

The representatives from GAVO presented the report which sought the views of Members on the draft revised Partnership Agreement (Compact) between the Public Services Board (PSB) and the Third Sector. Members were asked to consider and agree any amendments to the draft Partnership Agreement, prior to presentation to Cabinet.

Members were informed that the previous Compact Agreement "Delivering Together" finished in April 2017. The renewal of the Agreement was deferred to allow for the introduction of the Wellbeing and Future Generations (Wales) Act. The draft Agreement attached to the report has been written to align with the Wellbeing and Future Generations (Wales) Act and the Welsh Government review of Compacts and the Third Sector. The WG review has not progressed but a new agreement is being formed in anticipation that it will fit with the review findings. The draft Agreement reflects the PSBs increased involvement with the Third Sector. The representatives from GAVO highlighted the following key details of the Agreement – the Code of Practice is now imbedded in to the document, the original principles are still in place with some refocussing on to the Wellbeing and Future Generations (Wales) Act and the reporting process has been streamlined, this is to achieve greater buy in from the Third Sector however reporting will still be verbal.

The GAVO representatives advised the Committee that the draft Agreement went before the PSB on Tuesday 4th September 2018 where minor amendments to the document were made including the addition of an introductory paragraph for each of the following - Natural Resources Wales, Community Rehabilitation Company and Public Health. Members were asked to consider the draft Third Sector Partnership Agreement and agree any amendments to the Agreement.

Members' discussed the need for commitment from partners to ensure the Agreement is a meaningful document and all levels of the organisations are aware of it and use it as a matter of course. Following from this discussion a Member made the following proposal to be put to Cabinet from the Voluntary Sector Liaison Committee which was supported by a fellow Member;

'the Voluntary Sector Liaison Committee wishes to propose that the Partnership Agreement (Compact) between the Public Service Board and the third sector should be cascaded down and marketed to all heads of service and staff within Caerphilly County Borough Council and request this is placed on the agendas of the Corporate Management Team and Cabinet so this can be taken forward with all directorates to

ensure engagement, communication and consultation throughout our County Borough and beyond, with all partners who have signed up to it'

This was agreed to by the Committee.

## **7. TOILET STRATEGY CONSULTATION**

The Policy Officer for Caerphilly County Borough Council provided the Committee with a presentation on the work being undertaken to produce a Local Toilet Strategy as required by the Public Health (Wales) Act 2017. The Local Toilet Strategy aims to improve access to toilets available for public use whether this is through Council owned public toilets or liaising with local businesses and organisations to make available toilets on their premises. Initial work to inform this strategy is focussed on identifying the community need and opportunities to encourage community involvement to help provide solutions to meeting the community need for access to facilities around the County Borough. It was outlined to Members that the schedule for the production of the strategy was as follows; the draft plan would be released for formal consultation between December 2018 and February 2019 with the final strategy being published by no later than 31<sup>st</sup> May 2019. Following the publication of the Strategy it will be subject to a statement of progress every 2 years and a review within a year of each local election. Contact details of how Members could respond to the consultation on the draft plan were provided. Members suggested that the Youth Forum be consulted as potentially the main service users.

Members welcomed the Strategy as it was felt that access to publicly available facilities was a much needed community provision. A discussion followed raising concerns regarding the willingness of private businesses to allow public access to toilets on their premises and the safety aspects of using public toilets. The Policy Officer highlighted to Members that although a strategy was required there would be no funding as a result of it and the strategy needed to reflect a move away from County Borough owned public toilets and a move towards privately supported facilities.

## **8. WELL-BEING PLAN ACTION AREAS UPDATE**

The Community Planning Co-Ordinator updated members on the Wellbeing Action Areas. Following the publication of the Wellbeing Plan the area leads, working groups and Champions have been put in place. There are 5 Action Areas and 4 Enablers within the draft action Plan which went to the Public Service Board on Tuesday 4th September 2018. It is available on the PSB website where it will be continuously updated.

The Chief Executive of GAVO was appointed the Champion for the Volunteering action area and a workshop was held to refine the volunteering outcomes identified in the Wellbeing Plan. Members were informed that action area leads were keen to engage with all relevant parties and their views were welcomed.

Performance reporting to the Public Service Board on the Wellbeing Plan has been set as December and June of each year with the Partnerships Scrutiny Committee meetings scheduled to take place in January and July to correspond with this.



**9. ITEMS OF INTEREST FROM THE VOLUNTARY SECTOR COMPACT PARTNERS  
– VERBAL UPDATES**

**Aneurin Bevan University Health Board**

The representative from Aneurin Bevan University Health Board updated Members that the Board had identified a need to improve communication with Compact Partners. Therefore there will be a series of workshops taking place throughout November with Partners. The content of these workshops is to be confirmed but there will be discussion on engaging with the third sector. The representative will confirm if these workshops are invitation only or open to interested parties including elected Members to attend.

**Gwent Association of Voluntary Organisations**

The representative from GAVO congratulated the success of the Vanguard Centre's Gala Concert in July on behalf of the Tommy Cooper Society. Funds were raised to purchase and present a Defibrillator to the Beeches Centre with enough funds left to purchase another Defibrillator.

He highlighted a number of events due to take place in the coming months. There will be a GAVO Third Sector Forum taking place on 28th September 2018 at Libanus Lifestyles, Blackwood, the Volunteer Awards in Blackwood Miners Institute on 19th September 2018, a funding fayre on 8th October 2018 in Bargoed YMCA from 9.30pm to 1pm and the GAVO AGM on the 21st November 2018 in the Christchurch Centre, Newport.

**10. DATE OF NEXT MEETING:**

Wednesday 5th December 2018 at 10.30am in the Council Chamber, Penallta House.

The meeting ended at 11.59am .

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## **VOLUNTARY SECTOR LIAISON COMMITTEE – 5TH DECEMBER 2018**

**SUBJECT: DRAFT BUDGET PROPOSALS FOR 2019-20**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION & CORPORATE SERVICES**

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### **1. PURPOSE OF REPORT**

- 1.1 To provide Committee Members with an update on the Council's draft budget proposals for the 2019-20 financial year.

### **2. SUMMARY**

- 2.1 Following the announcement of the Welsh Government Provisional 2019-20 Local Government Financial Settlement on 9<sup>th</sup> October 2018, Caerphilly CBC is currently consulting on draft budget proposals for 2019-20 prior to a final decision by Full Council in February 2019.
- 2.2 The draft budget includes savings proposals for 2019-20 totalling £14.66m and this report provides details of the savings proposals relating directly to the Voluntary Sector.

### **3. LINKS TO STRATEGY**

- 3.1 The budget setting process encompasses all the resources used by the Council to deliver services and meet priorities.
- 3.2 This report is consistent with the commitments, values and principles of the Draft Third Sector Partnership Agreement 2018 to 2021.
- 3.3 Effective financial planning and the setting of a balanced budget support the Well-being Goals within the Well-being of Future Generations (Wales) Act 2015:
- A prosperous Wales
  - A resilient Wales
  - A healthier Wales
  - A more equal Wales
  - A Wales of cohesive communities
  - A Wales of vibrant culture and thriving Welsh language
  - A globally responsible Wales

### **4. THE REPORT**

- 4.1 The Welsh Government Provisional 2019-20 Local Government Financial Settlement was published on 9<sup>th</sup> October 2018. For Caerphilly CBC there is an overall net cash decrease of £560k (0.21%) in the Aggregate External Finance (Revenue Support Grant (RSG) and Redistributed Non-Domestic Rates).

- 4.2 At its meeting on 14<sup>th</sup> November 2018 the Council's Cabinet agreed draft 2019-20 budget proposals, which are currently subject to consultation prior to final budget proposals being presented to Cabinet and Full Council in February 2019. The proposals will deliver a balanced budget for 2019-20, on the basis that Council Tax is increased by 6.95%. Table 1 provides a summary:

Table 1 – Summary

<b>Description</b>	<b>£m</b>	<b>£m</b>
Whole Authority cost pressures	14.106	
Inescapable Service pressures	4.130	
Reduction in Welsh Government funding	0.560	
Draft savings proposals for 2019-20		14.660
Savings in advance	0.251	
Council Tax increase (6.95%)		4.387
<b>Total</b>	<b>19.047</b>	<b>19.047</b>

- 4.3 Draft savings proposals have been identified for the 2019-20 financial year totalling £14.66m as summarised in Table 2:

Table 2 – Draft Savings Proposals 2019-20

<b>Description</b>	<b>2019-20 Saving £m</b>
Savings proposals with no public impact	4.557
Savings proposals with a public impact:	
• Low impact	5.500
• Medium impact	3.618
• High impact	0.985
<b>Total</b>	<b>14.660</b>

- 4.4 As in previous years, those savings proposals that are not expected to have an impact on the public have been consolidated into a single line for each service area. These 'nil impact' savings consist in the main of vacancy management, budget realignment and minor changes to service provision. Details of draft 2019-20 savings proposals that have a direct impact upon the voluntary sector are provided in 4.5 below.

#### **4.5 DRAFT 2019-20 SAVINGS PROPOSALS IMPACTING ON THE VOLUNTARY SECTOR – PERMANENT SAVINGS PROPOSALS**

- 4.5.1 GAVO (Youth Service) – Remove contribution (£25k) – Public Impact: Medium  
This proposal is for the decommissioning of the final element of this grant, already reduced by 50% with no impact for the public. The Youth Service has and will continue to support the function that this grant was originally intended to support, as all elements of the service expand to a year round delivery position.
- 4.5.2 Reduction in Community Regeneration Fund (£50k) – Public impact: Low  
The revenue budget available for Community Regeneration Fund (CRF) Grants will be permanently reduced by 50%, down to circa £50k based on the amount available in 2018-19. However, it will be temporarily reduced by 100% for a single year in 2019-20 to balance

budgets. It should be noted that this is a discretionary grant programme. During 2017-18, a total of £129,432 in revenue funding was awarded to 9 local projects in local communities, which resulted in an underspend of £102,976 against the total revenue budget for the year. In 2018-19, the revenue budget was reduced down to reflect this underspend the previous year with little adverse effect. A new focus on targeting outputs that will help stimulate the local economy will direct the reduced revenue allocation, which will be bolstered by a 2019-20 capital budget of nearly £100k. CCBC Officers working with local communities will continue to identify alternative sources of funding for local projects, especially those in Regeneration, Housing and Social Services.

**4.5.3 Community Centres – Withdrawal of funding for 2 centres (Rudry & Glan-y-Nant) not in CCBC ownership (£13k) – Public Impact: Low**

At present CCBC supports a portfolio of 37 managed Community Centres geographically spread across the county borough. This network is supported by a further 12 independently managed Community Centres that are not supported financially by CCBC. Both Rudry and Glan-y-Nant Community Centres are facilities that have received historic support from CCBC (totalling £13k collectively) to support caretaking costs and insurances. Despite this arrangement there is no documentary evidence to support that a formal arrangement was agreed. The initial funding arrangement appears to have been provided on the basis that the facilities provided were of the same context and nature as those supported by CCBC, however this is not consistent or applied fairly when considering the other 12 non-supported community centres across the county borough.

**4.5.4 Community Centres – Reduction of 1 hour Caretaker support across all centres (£18k) – Public Impact: Low**

At present CCBC supports a portfolio of 37 managed Community Centres geographically spread across the county borough. Each Community Centre is supported by a CCBC employed caretaker on a 12 hour per week contract. Each contract is supported by 11 hours contribution from CCBC, with the additional 1 hour being funded by each individual Community Centre. This proposal would increase the Community Centre contribution to 2 hours and reduce the CCBC contribution to 10 hours.

**4.5.5 Community Centres – Reduction of all Caretaker support across all centres from October 2019 (£79k) – Public Impact: High**

At present CCBC supports a portfolio of 37 managed Community Centres geographically spread across the county borough. Each Community Centre is supported by a CCBC employed caretaker on a 12 hour per week contract. Each contract is supported by 11 hours contribution from CCBC with the additional 1 hour being funded by each individual Community Centre. Some Community Centres within the portfolio operate for significantly above the 12 hours identified above and any additional costs are again funded by the individual Community Centre. It should however be noted that a number of Community Centres do not operate for the 12 hour period, and as such caretakers are being fully funded despite facilities not being open for public use. Each autonomous Community Centre management committee will be required to carefully examine their existing delivery models. This will be supported (where required and appropriate) by CCBC officers, to assist in developing an appropriate and efficient delivery model, to access grant funding where possible and targeted facility use aimed at maximising income potential.

**4.5.6 Community Centres – Closure of 4 centres (Tirphil, Phillipstown, Channel View & Lower Rhymney) (23k) – Public Impact: Medium**

At present CCBC supports a portfolio of 37 managed Community Centres geographically spread across the county borough. This represents a high degree of provision. This network is further supported by 12 independently managed community centres that do not receive financial support from CCBC. The facilities identified above have been subject to a previous review in 2015, with a recommendation to pursue facility closures.

#### 4.5.7 Review of Barnardo's Contract (£189k) – Public Impact: Medium

The current Barnardo's contract provides the following four service strands:

- Contact – a supervised contact service for children and families where there are safeguarding concerns and risks
- Young Carers – the identification, assessment and support of young carers is a statutory function for the Council
- Domestic Abuse – victim and perpetrator programmes including individual work and group work for children, women victims and male perpetrators
- Family Support – broad services including individual and group work, parenting support, keep safe work and behaviour management

The contract expires in September 2019, so Children's Services has undertaken a review of the services provided to identify areas that can be reduced in order to achieve savings. Whilst the Family Support element is an important preventative service, the key elements for the families in greatest need can be provided by the Social Work Teams within Children's Services. It is therefore proposed that the Family Support element of the service will cease.

#### 4.5.8 Non-renewal of Mental Health Carers Support contract (£34k) – Public Impact: Low

The contract for the Mental Health Advocacy Service with the Carer's Trust was cut by 50% in 2016/17. The Trust is aware and there is currently consultation going on to establish the views/opinions of people who have been using the service. The service is very longstanding and the date, the main things that people have advised are beneficial are:

- The support group in Blackwood every 2 weeks – this can be supported at arm's length in the future by CCBC Carers Team
- Benefit advice and guidance – this can be supported in the future by Supporting People where appropriate and information directed by IAA
- More specialist advice about the mental health system and Act – this can be provided by social workers or care coordinators involved with the individual

It has been agreed that the funding will end in March 2019.

#### 4.5.9 Llamau grant reduction (£3k) – Public Impact: Nil

A small saving of £3k is proposed in respect of services provided by Llamau to support those who may be at risk of homelessness due to domestic violence. This is the result of an existing member of staff reducing their hours slightly, which is considered to have no impact on the service with a small saving being realised. The reduced hours will be covered by existing staff, where a judgement will be made if they require referral to the Llamau worker.

#### 4.5.10 Reduction in Voluntary Sector Service Level Agreements (£42k) – Public Impact: Medium

The authority currently has three service level agreements (SLAs) with the voluntary sector totalling £250k. The organisations that deliver services (in partnership with the Council) under this budget are Caerphilly and Blaenau Gwent Citizens Advice Bureau (CAB), Groundwork Wales and the Gwent Association of Voluntary Organisations (GAVO). For 2019-20 it is proposed to implement a percentage reduction across all three SLAs, such that the total budget reduces by £42k. Each SLA has a defined focus – the CAB agreement supports free, confidential and impartial advice to county borough residents on a range of issues, and it is proposed that an SLA to the value of £137k will remain. The SLA with Groundwork Wales supports projects that develop sustainable communities and allows people to access qualifications in horticulture to increase employment prospects, and it is proposed that an SLA to the value of £36k will remain. The SLA with GAVO supports third sector organisations to grow and develop, and it is proposed that an SLA to the value of £35k will remain.

#### 4.5.11 Reduction in Technical Assistance budget (£5k) – Public Impact: Low

The Technical Assistance Budget is used to support technical advice and guidance for the required professional assessment and fees, to allow access to sources of external funding for third sector organisations e.g. Big Lottery funding, Welsh Government Community Facilities Programme, and the Council's Community Regeneration Fund. Support is provided for architect fees, legal fees and surveyor's costs. The proposed reduction will leave a remaining budget of £10k.

- 4.5.12 Equalities Impact Assessments have been produced for each of these proposed savings, and these can be accessed on the Council website  
<https://www.caerphilly.gov.uk/involved/Consultations/thecaerphillyconversation>.

#### **4.6 DRAFT 2019-20 SAVINGS PROPOSALS IMPACTING ON THE VOLUNTARY SECTOR – TEMPORARY SAVINGS PROPOSALS (2019-20 ONLY)**

##### **4.6.1 Community Regeneration community projects (£35k) – Public Impact: Low**

The community projects budget (£60k in 2018-19) is primarily used for supporting community partnerships and associations in achieving long term sustainability. Since the phasing out of the Communities First programme over the past 2 financial years, the level of support has reduced due to a number of groups being disbanded. The proposed reduction in the budget to £25k reflects the estimated need for support going forward. The budget is also utilised to support environmental community led projects alongside the Area Forum budget and Enhanced Maintenance budget. This budget will continue to contribute to suitable projects wherever financially viable.

##### **4.6.2 Community Regeneration Fund (£50k): Public Impact: Low**

See section 4.5.2 for overview of Community Regeneration Fund (CRF) savings. However, in order to balance budgets a decision has been taken to reduce this discretionary grants revenue budget to zero for the financial year 2019-20 only. There will still be a capital allocation of circa £100k in 2019-20 which will be targeted towards projects that help stimulate the local economy.

- 4.6.3 Equalities Impact Assessments have been produced for each of these proposed savings, and these can be accessed on the Council website  
<https://www.caerphilly.gov.uk/involved/Consultations/thecaerphillyconversation>.

#### **4.7 FINAL 2019-20 LOCAL GOVERNMENT FINANCIAL SETTLEMENT**

- 4.7.1 Details of the Final 2019-20 Local Government Financial Settlement will be issued by Welsh Government on 19<sup>th</sup> December 2018.
- 4.7.2 The public consultation on the Council's 2019-20 budget proposals is running from 19<sup>th</sup> November 2018 to 11<sup>th</sup> January 2019, following which final 2019-20 budget proposals will be presented to Cabinet and Council in February 2019.

#### **4.8 FINANCIAL OUTLOOK FOR FUTURE YEARS**

- 4.8.1 The Medium Term Financial Plan (MTFP) presented to Council in February 2018 showed a potential savings requirement of £34m for the four year period 2019-20 to 2022-23. There is currently no indicative allocation for 2019-20 provided by Welsh Government. Hence it has been assumed that Aggregate External Finance (AEF) will continue to reduce by 0.5% for the following 4 years after 2019-20. The revised MTFP assumptions now require savings to be achieved of £44m from 2020-21 to 2023-24.
- 4.8.2 The Chancellor's Autumn Statement on 29<sup>th</sup> October 2018 will result in additional funding to WG as a consequence of increased funding for the NHS, Social Care, Schools and Business Rates. Excluding the NHS consequential this could provide an additional £57m to Wales. The Minister for Local Government has stated that local government will be a priority when WG considers how to allocate any additional funds coming out of this Autumn Statement. The 2019-20 draft budget proposals assume no additional funding compared to the Provisional Settlement as at this stage nothing has been confirmed.

- 4.8.3 In looking to develop proposals to address the significant financial challenges going forward, it is widely accepted that the Council cannot continue as it is. There is a need to examine the way in which we use our resources to deliver the services required by our communities across the county borough.

## **5. WELL-BEING OF FUTURE GENERATIONS**

Effective financial planning is a key element in ensuring that the Well-being Goals within the Well-being of Future Generations (Wales) Act 2015 are met.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 An Equalities Impact Assessment will be completed for all of the 2019-20 savings proposals that are expected to have an impact on the public. This is to ensure that decisions that affect different individuals and groups are assessed at an appropriate and relevant level and at the correct stage in the process.
- 6.2 Consultation with residents (when done in accordance with the Council's Public Engagement Strategy and the Equalities and Monitoring Guidance) also ensures that every resident, regardless of circumstances, has the opportunity to have their views heard and considered in the Council's decision making process.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 The financial implications are those set out in the report.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 There are no personnel implications associated with this report.

## **9. CONSULTATIONS**

- 9.1 This report has been sent to the consultees listed below and any additional comments received will be reported at the meeting.

## **10. RECOMMENDATIONS**

- 10.1 That the Voluntary Sector Liaison Committee consider and comment upon the Council's draft 2019-20 savings proposals that have a direct impact on the Voluntary Sector.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 To ensure that the Voluntary Sector Liaison Committee is aware of the draft 2019-20 savings proposals that have a direct impact on the voluntary sector, and has the opportunity to be involved in the development of the Council's draft budget for 2019-20.



## **12. STATUTORY POWER**

### 12.1 The Local Government Acts 1998 and 2003.

Author: Vicki Doyle – Policy Officer

Consultees: Stephen R Harris – Interim Head of Business Improvement Services  
Nicole Scammell – Head of Corporate Finance and Section 151 Officer  
David Roberts – Principal Group Accountant  
Kathryn Peters – Corporate Policy Manager  
Rhian Kyte – Head of Regeneration and Planning  
Robert Hartshorn – Head of Public Protection, Community & Leisure Services  
Gareth Jenkins – Assistant Director, Children’s Services  
Jo Williams – Assistant Director, Adult Services  
Keri Cole – Chief Education Officer  
Shaun Couzens – Chief Housing Officer

Appendix A: Cabinet Report on Draft Savings Proposals for 2019-20 – 14<sup>th</sup> November 2018

Appendix B: Budget Figures Summary and Response Questionnaire

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## CABINET - 14TH NOVEMBER 2018

**SUBJECT: DRAFT BUDGET PROPOSALS FOR 2019/20**

**REPORT BY: DIRECTOR OF EDUCATION & CORPORATE SERVICES**

### 1. PURPOSE OF REPORT

- 1.1 To present Cabinet with details of draft budget proposals for the 2019/20 financial year to allow for a period of consultation prior to a final decision by Council on the 21<sup>st</sup> February 2019.

### 2. SUMMARY

- 2.1 The report provides details of draft budget proposals based on the Welsh Government (WG) Provisional 2019/20 Local Government Financial Settlement.
- 2.2 The report also provides details of draft savings proposals along with a higher than forecast council tax rise, that provide a set of proposals to cover a savings target of £15.6m for 2019/20 to enable the Authority to set a balanced budget.

### 3. LINKS TO STRATEGY

- 3.1 The budget setting process encompasses all the resources used by the Council to deliver services and meet priorities.
- 3.2 Effective financial planning and the setting of a balanced budget support the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015: -
- A prosperous Wales.
  - A resilient Wales.
  - A healthier Wales.
  - A more equal Wales.
  - A Wales of cohesive communities.
  - A Wales of vibrant culture and thriving Welsh Language.
  - A globally responsible Wales.

### 4. THE REPORT

#### 4.1 Headline Issues in the Provisional Settlement

- 4.1.1 Published on the 9<sup>th</sup> October 2018, the key points of the WG Provisional 2019/20 Local Government Financial Settlement are the following: -
- An overall net cash decrease of 0.3% in the Aggregate External Finance (Revenue Support Grant (RSG) and Redistributed Non-Domestic Rates) on an all-Wales basis compared to 2018/19. This includes additional funding for Free School Meals of £7m, Social Care of £20m and Teachers Pay of £13.7m. These are all cost pressures that need to be funded.

- The headline All Wales average Aggregate External Finance (AEF) reduction includes a range across authorities. This is due to the funding formula. There is a range from a 1% decrease to a 0.4% increase for 2019/20.
- For Caerphilly CBC there is a cash decrease of £560k which is a 0.21% reduction in the AEF compared to the 2018/19 financial year.
- WG have not provided an all-Wales indicative percentage reduction/increase in AEF for the 2020/21 financial year.
- The Capital allocations available to Caerphilly CBC in the RSG and from the General Capital Grant have decreased by £23k from the 2018/19 financial year.

4.1.2 As in previous years there is still uncertainty in respect of WG grant funding for 2019/20. It is anticipated that grant funding will reduce.

## 4.2 2019/20 Draft Budget Proposals

4.2.1 The proposals contained within this report will deliver a balanced budget for 2019/20, along with some savings in advance, on the basis that Council Tax is increased by 6.95%. Table 1 provides a summary: -

Table 1 – Summary

Paragraph	Description	£m	£m
4.2.3 – 4.2.9	Whole-Authority cost pressures	14.106	
4.2.12 – 4.2.18	Inescapable service pressures	4.130	
4.1.1	Reduction in WG funding	0.560	
4.3.1	Draft savings proposals 2019/20		14.660
4.3.3	Savings in advance	0.251	
4.4.1 – 4.4.2	Council Tax uplift (6.95%)		4.387
	<b>TOTAL</b>	<b>19.047</b>	<b>19.047</b>

4.2.2 Cabinet should note that the draft budget proposals include growth for Schools in 2019/20 to cover all pay related, non-pay and demographic growth pressures. There is no requirement in the Provisional Settlement to protect Schools. Appendix 2 proposes a savings target for schools of £2.1m. This in effect equates to a real terms cut of circa 2%. However, this needs to be considered alongside the need to deliver savings of £15.6m for 2019/20. Schools spend is approximately 30% of net available budgetary spend. Hence the £2.1m savings proposal i.e. 13% of the total savings required does provide relative protection to schools from the full extent of savings required to deliver a balanced budget.

4.2.3 The whole Authority cost pressures totalling £14.106m are set out in Table 2 below -

Table 2 – Whole Authority Cost Pressures

	£m
Pay – APT&C and Teachers	5.332
Foundation Living Wage	0.070
Employer pension contributions – APT&C, Teachers and Fire Service	4.517
Non-pay inflation at 2.4%	3.526
School service pressures (including schools new pay and grading)	0.621
Other passported grants	0.040
<b>TOTAL</b>	<b>14.106</b>

4.2.4 **Pay – 2.2% APT&C and 3.5% Teachers** - The pay award for the 2019/20 financial year has been fully funded as a growth pressure for both APT&C staff and Teachers. The increased costs are split in Appendix 1 between Schools and General Fund. A grant will be made available from WG to fund the increase in Teachers pay from 1<sup>st</sup> September 2018 to 31<sup>st</sup> March 2019; this grant funding has then been transferred into the RSG for 2019/20.

- 4.2.5 **Foundation Living Wage** – Caerphilly CBC is a Living Wage Foundation employer so a sum is included in the draft budget proposals to allow for annual increases in the Foundation Living Wage hourly rate compared to the National Living Wage hourly rate that is now factored into the new Pay and Grading's growth detailed below in para 4.2.17.
- 4.2.6 **Employer pension contributions( APT&C staff)** – Following the outcome of the most recent triennial valuation of the Pension Fund, Caerphilly CBC is required to increase its pension contribution by £1,007k (1.0%) for the 2019/20 financial year.
- 4.2.7 **Employer pension contributions (Teachers and Fire Service)** – A significant additional growth pressure has presented itself in the last few months in respect of increased employer pension contributions for Teachers (£3,205k) and the Fire Service (£305k). These are 'unfunded' schemes, the Authority has no choice but to pay over the increase in employers costs in accordance with the rate as determined by Central Government. There is likely to be a 'one off' payment made by Treasury to cover these 2019/20 costs, albeit that this has not been confirmed. Furthermore there is no certainty that the 'one off' funding will cover the actual costs for 2019/20. The overall total increased costs in respect of these employer pension contribution increases will then roll into 2020/21 and be considered for funding by Central Government as part of the comprehensive spending review in 2019. It must be emphasised that there is much uncertainty around the funding of this significant growth pressure both for 2019/20 and on-going.
- 4.2.8 **Non-pay inflation at 2.4%** - The Consumer Prices Index (CPI) inflation rate was 2.4% in August 2018, in September it fell to 2.2%. The situation will remain under review prior to final budget proposals, but members are reminded that this area was not fully funded for 2018/19.
- 4.2.9 **Schools Service Pressures** – this includes funding for pupil demographic growth and formula funding growth required in the main for premises related costs. There is also an amount of £230k for growth for the new Pay and Grading's structure in respect of school based staff.
- 4.2.10 **Other Passported Grants** –There is a transfer in of £242k that represents anticipated growth in free school meal numbers as a consequence of changes to eligibility criteria as a result of the introduction of Universal Credit. There is a reduction of £202k primarily relating to PFI funding that was anticipated.
- 4.2.11 It is incumbent upon Council to set a realistic budget each year. Table 3 provides details of the 2019/20 inescapable service commitments/pressures that have been identified and require consideration in respect of funding: -

Table 3 – Inescapable Service Pressures and Other Service Commitments

	<b>£M</b>
CTRS Additional Liability	0.958
Social Services cost pressures	1.500
City Deal partnership revenue contribution and Debt charges	0.067
EOTAS	0.800
Dry Recycling	0.400
New pay and Grading's Structure	0.405
<b>TOTAL</b>	<b>4.130</b>

- 4.2.12 **CTRS Additional Liability** – the Authority is required to fund a Council Tax Reduction Scheme (CTRS). This replaced Council Tax Benefit a few years ago. The CTRS is a means tested benefit that assists in full or part towards a resident's council tax bills.
- 4.2.13 **Social Services cost pressures** - Cabinet will recall that the 2018/19 budget included additional funding of £1.5m for Social Services cost pressures. This has been necessary to fund increases in fees for external care providers due in the main to the introduction of the

National Living Wage, and additional costs arising from increasing demand for services in both Adult and Children's Services. It is proposed that a further sum of £1.5m should be allocated in the 2019/20 budget to meet ongoing financial pressures for Social Services.

- 4.2.14 **City Deal partnership revenue contribution and City Deal Debt Charges** – There is a small increase required for 2019/20 in respect of the revenue contribution of £6k for the City Deal Partnership. The City Deal includes a borrowing requirement of £120m for the ten partner Local Authorities. An additional £61k is required for 2019/20 to meet the current anticipated cost for Caerphilly CBC's share of potential borrowing that may be undertaken during the 2019/20 financial year.
- 4.2.15 **Education Other Than At School (EOTAS)** – Members will be aware of a continuing overspend in respect of costs relating to EOTAS. These have been regularly reported to Education for Life Scrutiny as part of Budget Monitoring arrangements. The spend has been reviewed and is unlikely to reduce in the short term without a thorough review of service areas that comprise EOTAS. Hence growth has been proposed of £800k to deal with the on-going pressures.
- 4.2.16 **Dry Recycling increased costs** - Members will again be aware of the increased costs relating to dry recycling. These have been previously reported to Cabinet and Scrutiny. It was hoped that the costs associated with the contracts to recycle dry tonnage would reduce. An earmarked reserve, previously approved by Council, was utilised while contracts were renegotiated and the market monitored. Unfortunately this area continues to be a growth pressure, hence growth is proposed of £800k spread evenly across 2019/20 and 2020/21. This has been possible due to the fact that there is an estimated £400k of previously agreed earmarked reserve available for 2019/20.
- 4.2.17 **New Pay and Grading Structure** - The Council as part of National Terms and conditions for APT&C staff will be required to use a new range of salary scale points from April 2019. This will mean that some grades of staff will see an increase in their salaries. The increases are predominately in the lower grade ranges. It is estimated that growth is required of £230k for schools and £405k for other services to accommodate these changes. There will be a separate report presented to cabinet on these new proposals
- 4.2.18 **Private Finance Initiative (PFI) review** – A review of the Council's PFI contracts is currently being undertaken. These contracts relate to Fleur de Lys (Ysgol Gyfun Cwm Rhymini) and Pengam (Lewis Boys) Secondary Schools, and Sirhowy Enterprise Way (SEW). To assist with this review the services of a company called Local Partnerships have been commissioned. This organisation has a proven track record in relation to supporting public sector bodies through reviews of operational PFI contracts and was recommended by WG Officers anticipate that an options appraisal in respect of these contracts will be presented to Cabinet in late Spring/early Summer 2019. In the meantime this is very much work in progress, hence the estimated growth required has been moved to the 2020/21 financial year when it will be dealt with in the report to Cabinet.

### 4.3 2019/20 Draft Savings Proposals

- 4.3.1 Draft savings proposals have been identified for the 2019/20 financial year totalling £14.66m as summarised in Table 4: -

Table 4 – Draft Savings Proposals 2019/20

Description	2019/20 Saving £m
Savings proposals with no public impact	4.557
Savings proposals with a public impact: -	
• Low impact	5.500
• Medium impact	3.618
• High impact	0.985
<b>TOTAL</b>	<b>14.660</b>

- 4.3.2 A summary of savings proposals by Directorate/Service Area are provided in Appendix 2 and Appendix 3. The savings proposals are split into 2 categories, those that are permanent and those that are temporary (i.e. not sustainable in the short to medium term). The temporary savings are not ideal, but have been unavoidable due to the uncertainties around funding particularly in respect of the Teachers and Fire service increased employer pension contributions.
- 4.3.3 The proposed savings in Appendix 2 of £11.298m along with the proposed temporary savings in Appendix 3 of £3.362m, with a proposed Council Tax increase of 6.95% will allow for savings in advance of £251k and provide a balanced budget position for 2019/20.

#### 4.4 Council Tax Implications 2019/20

- 4.4.1 The draft budget proposals within this report include a proposed increase of 6.95% in Council Tax for the 2019/20 financial year. This will increase the Caerphilly CBC Band D precept from £1,057.70 to £1131.21 i.e. an annual increase of £73.51 or weekly increase of £1.41.
- 4.4.2 The proposed increase of 6.95% for 2019/20 will result in the following totals for the Caerphilly CBC element of the Council Tax (the Police & Crime Commissioner and Town/Community Council precepts would be added to these totals when confirmed at a later date): -

Table 5 – 2019/20 Council Tax (CCBC Element) at 6.95% Increase

<b>Band</b>	<b>Council Tax (CCBC Element) £</b>	<b>Weekly Increase £</b>
<b>A</b>	754.14	0.94
<b>B</b>	879.83	1.10
<b>C</b>	1005.52	1.26
<b>D</b>	1131.21	1.41
<b>E</b>	1382.59	1.73
<b>F</b>	1633.97	2.04
<b>G</b>	1885.35	2.36
<b>H</b>	2262.42	2.83
<b>I</b>	2639.49	3.30

#### 4.5 Financial Outlook for Future Years

- 4.5.1 The Medium-Term Financial Plan presented to Council in February 2018 showed a potential savings requirement of £34m for the four-year period 2019/20 to 2022/23. There is currently no indicative allocation for 2020/21 provided by WG. Hence it has been assumed that the AEF will continue to reduce by 0.5% for the following 4 years after 2019/20. The revised MTFP assumptions now require savings to be achieved of £44m from 2020/21 to 2023/24.
- 4.5.2 The Autumn statement 29<sup>th</sup> October 2018 will result in additional funding to WG as a consequence of increased funding for the NHS, Social Care, Schools and Business rates. Excluding the NHS consequential this could provide an additional £57m to Wales. The Minister for LG has stated that LG will be a priority when WG considers how to allocate any additional funds coming out of this autumn statement. These 2019/20 Draft Budget proposals assume no additional funding compared to the Provisional Settlement, because at this stage nothing has been confirmed. If extra funds are made available prior to the final budget decision in 2019, further reports will be updated to reflect this additional funding. Members are reminded of the significant savings that are required in the MTFP and will need to ensure a prudent approach in respect of budget setting, which should include making savings in advance wherever possible.
- 4.5.3 In looking to develop proposals to address the significant financial challenges going forward it is widely accepted that the Council cannot continue as it is. There is a need to examine the way in which we use our resources to deliver services required by our communities across the county borough.

- 4.5.4 Through the Councils Business Improvement Programme (BIP) strategic reviews will look at how services can become more business efficient through examining how they are currently provided, exploring opportunities for greater customer focus, digital delivery, alternative delivery models, and commercial opportunities, whilst looking at preventative measures that will encourage early intervention that will ultimately allow demand for certain services to be regulated.
- 4.5.5 An updated Medium-Term Financial Plan covering the period 2019/20 to 2023/24 is attached as Appendix 1.

## **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 Effective financial planning is a key element in ensuring that the Well-being Goals within the Well-being of Future Generations Act (Wales) 2015 are met.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 An equalities impact assessment (EIA) will be completed for all of the 2019/20 savings proposals. This is to ensure that decisions that affect different individuals and groups are assessed at an appropriate and relevant level and at the correct stage in the process. It is anticipated that all EIA's will be available on the council's website from the 14<sup>th</sup> November 2018.
- 6.2 Consultation with residents, when done in accordance with the Council's Public Engagement Strategy and the Equalities Consultation and Monitoring Guidance, also ensures that every resident, regardless of circumstances, has the opportunity to have their views heard and considered in the Council's decision-making process.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 As detailed throughout the report.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 Where staff reductions are required as a consequence of savings proposals the Council will firstly try to achieve this through 'natural wastage' and not filling vacancies. However, where this is not possible then every opportunity will be taken to find alternative employment through the Council's redeployment policy. The Council will also utilise other policies as appropriate e.g. voluntary severance.
- 8.2 Expressions of interest recently received from employees to leave the employment of the Council via the workforce flexibilities policies are currently being considered to determine whether they can assist service areas to achieve savings and to avoid compulsory redundancy situations. Any requests supported will require robust business cases confirming the savings and impact on service delivery.

## **9. CONSULTATIONS**

- 9.1 Cabinet is asked to agree that the draft budget proposals for 2019/20 should now be subject to a period of consultation prior to final 2019/20 budget proposals being presented to Cabinet on the 13<sup>th</sup> February 2019 and then Council on the 21<sup>st</sup> February 2019. The consultation process will run from the 19<sup>th</sup> November 2018 to the 11<sup>th</sup> January 2019 and will consist of the following: -



- Online and paper consultation.
- Articles in Newline.
- Use of Social Media.
- Drop-In Sessions at locations across the County Borough.
- Meetings with the Viewpoint Panel, 50+ Forum, Youth Forum etc.
- Engagement with employees and the Trade Unions.
- Consultation with Town and Community Councils.
- Consultation with the Voluntary Sector.
- Posters at affected establishments.
- Other targeted stakeholder engagement as appropriate.

9.2 As part of the consultation process there will also be a series of Special Scrutiny Committees to focus on the savings proposals. In addition to considering the content of this Cabinet report the Scrutiny Committees will receive further reports providing more detail on the savings proposals that are expected to have an impact on the public. The dates of the Special Scrutiny Committee meetings are as follows: -

- 03/12/17 – Policy & Resources.
- 06/12/17 – Health, Social Care & Wellbeing.
- 17/12/17 – Education for Life.
- 18/12/17 – Regeneration & Environment.

## **10. RECOMMENDATIONS**

10.1 Cabinet is asked to: -

- 10.1.1 Endorse the draft 2019/20 budget proposals including the proposed savings totalling £14.66m.
- 10.1.2 Support the proposal to increase Council Tax by 6.95% for the 2019/20 financial year to ensure that a balanced budget is achieved (Council Tax Band D being set at £1131.21).
- 10.1.3 Agree that the draft budget proposals should now be subject to consultation prior to final 2019/20 budget proposals being presented to Cabinet and Council in February 2019.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 Council is required annually to approve proposals to set a balanced budget and agree a Council Tax rate.
- 11.2 Council is required to put in place a sound and prudent financial framework to support service delivery.

## **12. STATUTORY POWER**

12.1 The Local Government Acts 1998 and 2003.

Author: Nicole Scammell - Head of Corporate Finance and S151  
E-mail: scammn@caerphilly.gov.uk Tel: 01443 863130

Consultees: Corporate Management Team  
Steve Harris, Interim Head of Business Improvement Services  
Lynne Donovan, Head of People Services  
Rob Tranter, Head of Legal Services and Monitoring Officer  
Finance Managers  
Cllr Dave Poole, Leader  
Cllr Barbara Jones, Deputy Leader & Cabinet Member for Finance, Performance and Governance

Background Papers:

WG Provisional 2019/20 Local Government Financial Settlement (9<sup>th</sup> October 2018).  
Medium-Term Financial Strategy 2019/2024.

Appendices:

Appendix 1 Updated Medium Term Financial Plan  
Appendix 2 2019/20 Permanent savings Proposals  
Appendix 3 2019/20 Temporary Savings Proposals

## Provisional 2019/20 Local Government Settlement (09/10/2018)

Description	2019/20 £000s	2020/21 £000s	2021/22 £000s	2022/23 £000s	2023/24 £000s
AEF ( -0.21 % ,-0.50 %,-0.50%, -0.50%,-0.5%)	(560)	(1,333)	(1,327)	(1,320)	(1,313)
Council Tax ( 4.52 % then 4.52% each year)	2,847	2,995	3,130	3,271	3,419
<b>Total Funding</b>	<b>2,287</b>	<b>1,661</b>	<b>1,803</b>	<b>1,951</b>	<b>2,106</b>
<b>Schools</b>					
Teachers Pay ( 3.5 % , then 2% each year)	2,431	1,502	1,572	1,603	1,635
Foundation Living Wage	0	0	0	0	0
Teachers Employers Pension Contributions (7.12 %)	2,984	2,272	0	0	0
APT&C Pay ( 2.2% ,2%, 2% 2%)	271	262	269	278	287
APT&C Employers Pension Contributions ( 1 % , 1%, 1%, 1%)	126	133	137	141	145
New Pay and Grading Structure	230	0	0	0	0
Non-Pay Inflation ( 2.4% )	454	439	423	432	441
Schools Service Pressures	391	181	301	364	274
Other Passported Grants - Free School Meals	242	0	0	0	0
<b>Total Schools</b>	<b>7,129</b>	<b>4,789</b>	<b>2,702</b>	<b>2,818</b>	<b>2,782</b>
<b>General Fund Services</b>					
Pay ( 2.2% ,2%, 2% 2%)	2,629	2,249	2,294	2,340	2,387
Foundation Living Wage	70	70	70	70	70
Employers Pension Contributions ( 1 % , 1%, 1%, 1%)	881	890	899	908	917
Teachers Employers Pension Contributions (7.21 %)	221				
Non-Pay Inflation (2.4% 2.2 % 2.1%, 2.1% )	3,072	2,753	2,845	2,943	3,046
Non-Pay Inflation (Fees and Charges) - 0%,	0	0	0	0	0
Fire Service Levy (Unfunded Pension Increase - Additional Contribution)	305	0	0	0	0
New Responsibilities	0	0	0	0	0
Other Passported Grants	(202)	0	0	0	0
Welsh Government - specific funding					
<b>Total General Fund Services</b>	<b>6,977</b>	<b>5,962</b>	<b>6,108</b>	<b>6,261</b>	<b>6,419</b>
<b>Sub-Total</b>	<b>14,106</b>	<b>10,751</b>	<b>8,810</b>	<b>9,079</b>	<b>9,201</b>
<b>Service Pressures/Additional Funding</b>					
CTRS Additional Liability ( 4.52 % than 4.52% each year)	623	651	681	712	744
Social Services Cost Pressures Contingency	1,500	1,500	1,500	1,500	1,500
City Deal (Partnership Revenue Contribution)	6	7	6	8	8
City Deal (Debt Charges)	61	44	89	122	171
EOTAS	800				
Dry Recycling	400	400			
New Pay and Grading Structure	405				
PFI Review	0	700			
<b>Sub-Total</b>	<b>3,795</b>	<b>3,302</b>	<b>2,276</b>	<b>2,342</b>	<b>2,423</b>
<b>Reinstatement of 2019-20 temporary Savings Proposals</b>		<b>3,362</b>			
<b>Annual Shortfall</b>	<b>15,614</b>	<b>15,754</b>	<b>9,283</b>	<b>9,469</b>	<b>9,518</b>
<b>Cumulative Shortfall</b>	<b>15,614</b>	<b>31,368</b>	<b>40,651</b>	<b>50,120</b>	<b>59,638</b>

## 2019-20 Permanent Savings Proposals

Proposed Saving	£000's	Comments	Public Impact
<b>EDUCATION &amp; LIFELONG LEARNING</b>			
<b>Planning and Strategy</b>			
Full-year impact of closure of Cwmcarn High School	221	Closure of Cwmcarn High in October 2018. Balance of lump sum funding. £200k reduction in 2018/19, £221k is the balance following closure. Pupil related funding remains within the formula.	Nil
Reduction in Local Management of Schools (LMS) Contingency budget to reflect actual spend	40	Reduce budget based on prior years spend. If a formula issue arises in year will need to consider the use of LMS Contingency balances - subject to formal approval for use of balances.	Low
Outdoor Education - support for FSM pupils attending courses (fund through grants instead)	17	Removal of full budget - was set up many years ago to support FSM pupils in accessing outdoor education activities. In 2017-18 only 8 (out of 86) schools accessed this funding and all but 1 have an SRB. Consequently the impact will not be felt across all schools in the Authority. Other schools are using PDG funding and where the impact is linked to those in danger of an exclusion this will be picked up as part of the SRB Review.	Low
1/3rd Reduction in the School Meal Admin. Utility & Telephone Budget	10	Schools collecting significant levels of Catering income for Auth.& not funded for Catering utility costs on site. Significant staff time commitment within Schools to support this process. £10k relates to saving on telephone lines in most schools for Catering - as now using mobiles. Budget split - £252k Admin. Reimb. To Primary Schools; £162k Utilities Reimb. to Primary Schools; £10k Reimb. to Primary Schools.	Nil
5% Efficiency target P&S Mgt & Support Services	29	Opportunities with regards to additional income generation – most notably linked to grant funding	Nil
	<b>317</b>		
<b>Learning, Education and Inclusion</b>			
Rising 3's - budget realignment	50	Budget Realignment / Vacancy Management	Nil
Reduction in School Improvement Initiatives budget	243	Proposal to remove the funding set aside to support schools in difficulty from a school improvement perspective. These situations are normally linked to inspection outcomes and more recently to national categorisation. As a result of a decreasing number of schools in higher risk categories this level of reduction is achievable at this time. There would need to be an understanding that should "emergency" funds be required, there is a potential to access funding from reserves (subject to the appropriate approval for use of balances).	Medium
Visually Impaired Service - 4.4% reduction in contribution	17	Service hosted by Torfaen CBC. The Authority will need to progress with the Lead Authority..	Medium
Education Achievement Service (EAS) - 2% reduction in contribution	48	Budget Realignment / Vacancy Management	Nil
Education Improvement Grant (EIG) - Reduction in match-funding contribution	27	Budget Realignment / Vacancy Management	Nil
14-19 Transport Initiative - budget realignment	10	Budget Realignment / Vacancy Management	Nil
Early Years (Central Team) - budget realignment	20	Budget Realignment / Vacancy Management	Nil
Education Welfare Service - vacancy management	46	Saving will be in place for 2019/20. Follows a re-modelling of the Service from September 2018 - EWO's compliment of 11.24 FTE's reduced to 8.45 FTE's but with a new Administrative Post to support the Team. The new model is designed to increase the flexibility of staff in the Team to support schools and to not be rigidly fixed to designated schools. Posts already vacant.	Low
Reduction in Music Service	50	Workforce requests received in the recent "letters". Need to review & work this through to establish the position going forward in respect of staff reductions.	Low
	<b>511</b>		
<b>Lifelong Learning</b>			
Community Education (Youth Service) - premises, vacant posts etc.	100	Budget Realignment / Vacancy Management	Nil
Community Education (Adult Service) - budget realignment	50	Budget Realignment / Vacancy Management	Nil
Libraries - Reduction in premises costs, staff and books	85	Current resources budget is £355k. Reduction of £85k in Book Fund. Proposals include : Top slicing sections of the book fund to mitigate the impact of the reduction on key customer categories including children, older residents & learners; Remove 50% of the allocated funding for DVD's with the remaining allocation ring-fenced for popular customer interest areas such as children's titles; Significantly increase the proportion of paperback titles to increase the efficiency in resource spend and number of titles available; Increase use of South Wales Books4U scheme; Review free request service with the intention of reintroducing charges for rare non fiction titles which are not cost effective to elect to buy.	Medium
Libraries - Reduction in premises costs, staff and books	15	Budget Realignment / Vacancy Management	Nil
Library Service (Additional £30k to the £100k = £130k)	30	Budget Realignment / Vacancy Management	Nil
GAVO (Youth Service) - Remove contribution as service can be provided by CCBC	25	Removal of full contribution to GAVO - relating to Holiday Scheme Co-Ordinator. Implications for GAVO as this funding links to a post. No implications for public as the advice will continue to be provided through the Youth Service. [Function is to provide advice & support to any groups considering the provision of school holiday period-specific activity for children & young people between the age of 8 to 18 years].	Medium
Review of Staffing model in Libraries	50	Need to reference recent workforce requests in respect of the letter.	Low
	<b>355</b>		
<b>Schools - MTFP shortfall</b>	<b>2,126</b>	Schools will be required under their delegated powers to balance their own individual budgets, hence they will be required to identify their savings to cover the £2.1m. School budgets are typically 80 % staff related hence there will be a reduction in staff in schools	Medium
<b>TOTAL Education and Lifelong Learning</b>	<b>3,309</b>		

Proposed Saving	£000's	Comments	Public Impact
<b>COMMUNITIES</b>			
<b>Regeneration and Planning</b>			
Reduction in Community Regeneration Fund	50	Impact on Voluntary Organisations	Low
Business Support & Funding - vacancy management	25	Budget Realignment / Vacancy Management	Nil
Business Support & Funding - budget realignment	10	Budget Realignment / Vacancy Management	Nil
Cwmcam Visitor Centre - increase in income	10	Budget Realignment / Vacancy Management	Nil
Events & Marketing - budget realignment	10	Budget Realignment / Vacancy Management	Nil
Blackwood Miners Institute - budget realignment	20	Budget Realignment / Vacancy Management	Nil
Realignment of staffing budgets at the Winding House	67	To reduce opening hours and staff resource	Low
Urban Renewal - budget realignment	4	Budget Realignment / Vacancy Management	Nil
Reduction in Town Centre budget	5	Reduction in works in Town Centres	Low
Planning Division - vacancy management	42	Budget Realignment / Vacancy Management	Nil
Staffing restructure in Regeneration and Planning	125	Mainly Vacant Posts	Nil
2% efficiency target for Arts Development budget	3	Budget Realignment / Vacancy Management	Nil
Reduction in Events Budgets	47	Reduction in some Events in Town Centres	Low
<b>Total Regeneration and Planning</b>	<b>418</b>		
<b>Infrastructure</b>			
Introduction of bus station departure charges	100	Impact on providers but could result in increase in public charges. Proposed increase 35p per departure	Low
32% reduction in Carriageway Resurfacing RCCO (capital budget = £750k)	53	Deterioration in road quality, increased risk insurance claims	Medium
7% reduction in Carriageway Surface Dressing budget	60	Deterioration in road quality, increased risk insurance claims	Medium
4% reduction in Highways Reactive Maintenance budget through use of Technology (Jetpatcher)	55	New technology providing efficiency	Nil
7% reduction in Highways Structures budget	36	Deterioration in infrastructure	Low
14% reduction in Traffic Management Maintenance budget	5	Reduction in maintenance and budget efficiency	Low
2% reduction in Street Lighting Non-Routine Maintenance budget	9	Reduction in maintenance as a result of new LED technology	Nil
8% reduction in other Highways Maintenance budgets	66	Deterioration in infrastructure	Medium
Reduction in other miscellaneous Highway/Land Drainage budgets	21	Increased flood risk	Medium
Reduction in Risca Canal budget	10	offset by capital enhancement	Low
Gulley Cleansing - 1 jetter to be funded from SLA agreement with Another Authority	64	MTCBC SLA Agreement if agreed	Nil
Deletion of Community Response Team budget - retirements/non-essential work	100	Service removed - minor maintenance works	Nil
Public Transport - review of contracts with highest subsidy per passenger	68	Reduction/termination of some bus routes	Medium
Vacancy management (part of wider £200k restructure proposal)	34	Budget Realignment / Vacancy Management	Nil
Highways Operations additional income	6	More focussed pursuit of highway recharges	Nil
Lunchtime School Crossing Patrols	36	Removal of Lunch Patrol	High
9% reduction in Traffic Signal Routine Maintenance budget	11	Contract Efficiency	Nil
Reduction in Accident Studies due to contract review	10	Contract Efficiency	Nil
Increase in road closure fee income	30	Charge to contractors for all closures with no further event subsidies	Nil
Passenger Transport - increase in income	3	Increase in replacement bus pass cards - Change in price (new charge £10 per replacement of lost card)	Low
Increase in Car Park charges	40	First increase in 8 Years and possible charging on Sunday, proposed increase 20p per tariff	Low
Introduction of a charge for residential parking permits	30	Introducing an annual charge in accordance with policy. Recommending £15.00 per permit.	Low
Integrated Transport Unit	50	Better utilisation of authority fleet when external contracts are due for renewal	Nil
Staffing restructure in Infrastructure Division	166	Budget Realignment / Vacancy Management	Nil
<b>Total Infrastructure</b>	<b>1,063</b>		
<b>Public Protection</b>			
Provision of Meals Direct Service to Section 117 clients only	141	Cease meals on wheels service except for clients eligible under Section 117 aftercare, currently just 1 individual. Part year saving to allow for implementation.	High
Increase price of secondary school meals by 10p from April 2019 (£2.25 to £2.35)	50	Price increase	Low
Increase price of primary school meals by 10p from April 2019 (£2.00 to £2.10)	54	Price increase	Low
Increase price of civic meals by 5%	3	Price increase E.g. • carvery set menu would raise from £4.70 to £4.95 • daily special choice would raise from £4.10 to £4.30 • sandwich would raise from £2.45 to £2.60	Low
Increased catering income from Secondary Schools - budget realignment	20	Budget Realignment / Vacancy Management	Nil
Cessation of the Community Safety Warden Service	355	Removal of service	High
Increase in fee for retrieving stray dogs from Pound	3	Price increase to £75 from £44.	Low
Introduction of charges for rat treatments	20	New Charge - £20 (plus VAT) per treatment reducing to £10 (plus VAT) for those on means tested benefits.	Low
Environmental Health - budget realignment	15	Budget Realignment / Vacancy Management	Nil
Registrars - increase in ceremony fees	10	Increase in fees which range from 7.5% to 20% depending on day of the week and the venue.	Low
Trading Standards - vacancy management	40	Delete Fair Trading Officer post	Low
CCTV - reduction in line rental costs	40	Budget Realignment / Vacancy Management	Nil
Reduction in CCTV overtime budget	8	Budget Realignment / Vacancy Management	Nil
5% efficiency target for Health Division budgets	12	Budget Realignment / Vacancy Management	Nil
5% efficiency target for Pollution budgets & Emergency Planning budgets	26	Delete 0.5 fte Environmental Health Officer post	Medium
<b>Total Public Protection</b>	<b>797</b>		

Proposed Saving	£000's	Comments	Public Impact
<b>Community and Leisure Services</b>			
Sport & Leisure - changes in VAT for leisure pricing	50	Some clubs may have to pay more for the service	Low
Sport & Leisure - reduction in sport & leisure tutor budgets (budget realignment)	75	Budget Realignment / Vacancy Management	Nil
Sport & Leisure - reduction in Smart Rewards budget	15	Budget Realignment / Vacancy Management	Nil
Sport & Leisure - reduction in Supplies budget including uniforms and smartcards	8	Budget Realignment / Vacancy Management	Nil
Sport & Leisure - reduction in Caerphilly Adventures budget	12	Budget Realignment / Vacancy Management	Nil
Fleet Management - cease use of external diagnostic services and provide in-house	10	Budget Realignment / Vacancy Management	Nil
Building Cleaning - increase in income	15	Budget Realignment / Vacancy Management	Nil
Building Cleaning - budget realignment	31	Budget Realignment / Vacancy Management	Nil
Community Centres - withdrawal of funding for 2 Centres (Rudry & Glan y Nant) not in CCBC ownership	13	Reduces subsidy to user centre ownership. Glan-y-Nant and Rudry	Low
Community Centres - reduction of 1 hour Caretaker support across all Centres	18	additional charge from community centres committees	Low
Community Centres - reduction of all Caretaker support across all Centres from October	79	additional charge from community centres committees needed to fund the caretakers salary. Part Year from 1st October 2019	High
Community Centres - closure of 4 Centres (Tirphil, Phillipstown, Channel View & Lower Rhymney* (*already closed))	23	Loss of community centre to users	Medium
Parks & Countryside- Bowling Green rationalisation programme	10	Ongoing phased removal of the grants to bowls clubs as previously agreed by Cabinet	Nil
Parks & Countryside - review of Pavilion Attendant provision	30	Reduction of pavilion attendant hours.	Nil
Parks & Countryside - reduction in Community Asset budget	54	Cessation of minor infrastructure maintenance and upgrades; examples of works include the installation of knee rails, gates and barriers etc.	Low
Parks & Countryside - vacancy management	18	Budget Realignment / Vacancy Management	Nil
Parks & Countryside - reduction in machinery budget	20	Reduced budget to invest in new machinery.	Low
Parks & Countryside - reduction in playground maintenance budget	10	Reduced ability to replace play equipment and ultimately could lead to the closure / removal of facilities.	Low
Parks & Countryside - staffing restructure	44	Reduction in Area Parks staff	Low
Parks & Countryside - removal of one application of the weed spraying contract	32	Reduced service	Low
Green Spaces/Cemeteries - staff restructure	100	Potential redundancy of staff	Low
Green Spaces/Cemeteries - reduction in Cemeteries maintenance budget	25	Budget Realignment / Vacancy Management	Nil
Green Spaces/Cemeteries - reduction in War Memorial maintenance budget	15	Budget Realignment / Vacancy Management	Nil
Green Spaces/Cemeteries - reduction in Allotments budget	3	Budget Realignment / Vacancy Management	Nil
Green Spaces/Cemeteries - increase in Cemeteries income (budget realignment)	40	Budget Realignment / Vacancy Management	Nil
Waste Management - Cleansing staffing reductions	166	filling the vacant posts will increase standard of street cleanliness and would improve resilience of service'	Medium
Waste Management - introduction of new scheme of charging for bulky waste collections	50	New charge of a charge of £16 for 1 to 3 items (for all items other than fixtures and fittings).	Low
Waste Management - rationalisation of farm round waste collection service	53	reduced service	Low
Waste Management - reduction in mechanical sweeping	193	Reduced service	Medium
Waste Management - closure of 2 Civic Amenity Sites	98	2 CA sites are Penallta and Aberbargoed	Medium
Waste Management - staffing restructure	34	Budget Realignment / Vacancy Management	Low
Waste Management - reduction in Proactives Initiatives budget	50	Budget Realignment / Vacancy Management	Low
Waste Management - Civic Amenity Sites to shut an additional day (assumes 4 remain open)	38	Reduced service	Medium
Waste Management - development of an electronic Commercial Waste System	5	Budget Realignment / Vacancy Management	Nil
Waste Management - closure of all 5 Public Conveniences	74	Closure in all towns (Twyn to stay open as managed within TIC)	High
Waste Management - reduction in the level of weekend cleansing	34	Reduces service	Medium
Waste Management - off-hire one Supervisor van	6	Budget Realignment / Vacancy Management	Nil
Further reduction in Parks and Playing Fields budgets	30	Budget Realignment / Vacancy Management	Nil
<b>Total Community and Leisure Services</b>	<b>1,580</b>		
<b>Corporate Property</b>			
Ty Duffryn - standing charges and lease income	394	New lease agreed with Third Party Operators	Nil
Enterprise House - termination of lease	67	Staff moving to Tredomen	Nil
Reduction in Corporate Property DDA budget	50	Reduced Budget availability	Nil
Energy savings from LED lights in Ty Penallta	20	Budget Realignment / Vacancy Management	Nil
Reduction in cleaning of Corporate Buildings	15	Budget Realignment / Vacancy Management	Nil
<b>Total Corporate Property</b>	<b>546</b>		
<b>Total Communities</b>	<b>4,404</b>		

Proposed Saving	£000's	Comments	Public Impact
<b>SOCIAL SERVICES &amp; HOUSING</b>			
<b>Children's Services</b>			
4C's rebate - joint commissioning of children's placements	35	Realignment of budget with no public impact	Nil
Review of admin support	186	Details to be confirmed but could be back office restructure with little or no public impact	Low
Review of Barnardo's contract	189	Potential reduction in Family Support Services	Medium
Families First - deletion of admin post	23	Deletion of vacant back office post with no public impact	Nil
Customer Services restructure	20	Back office restructure with no public impact	Nil
<b>Total Children's Services</b>	<b>453</b>		
<b>Adult Services</b>			
Review of staffing budgets in Adult Services	550	Details to be confirmed but could be back office restructure with little or no public impact	Low
Review of non Residential Charging Policy	100	Propose changes to the current non residential charging policy to ensure equity for all service users to include: charging for support element of domiciliary care, charging for day opportunities in a community setting, and charging for day opportunities provided by the independent and third sector.	Low
Retender of Shared Care Respite Contract currently held by Action for Children	50	All of these savings could be achieved through a re-design of services including closure of a day base (Twyn Carn) with little impact on service users. E.g. Service users could receive a similar service but in a different location. Promotion of independence to enable people to meet their own outcomes.	Low
Review of Day Services to achieve a budget reduction of 6%	300		Low
Implications of Social Services & Wellbeing Act 2014	150		Low
Review of external day care	205		Low
Cap inflationary uplifts on external contracts	3	Minor reductions could be achieved through efficiencies within the provider organisation	Nil
Domiciliary Care client income - budget realignment	25	Realignment of budget with no public impact	Nil
Non renewal of Mental Health Carers Support contract	34	Full year effect of not renewing the contract that ends on 31/03/19. Consultation currently ongoing	Low
Income generation - Ty Hapus	25	Will offer for use by other local authorities and ABUHB	Nil
Cease contribution to SEWIC	15	Regional agreement has been reached to cease a back office function with no public impact	Nil
Extra Care - budget realignment	20	Realignment of budget with no public impact	Nil
<b>Adult Services</b>	<b>1,477</b>		
<b>Service Strategy and Business Support</b>			
Dissolution of South East Wales IT Consortium	22	Full year effect of termination of a regional arrangement for back office IT Support in 2018/19. This support is now provided through the Regional WCCIS Service.	Nil
5% efficiency target for Office Expenses	9	Back Office efficiencies	Nil
<b>Total Service Strategy and Business Support</b>	<b>31</b>		
<b>Housing Services</b>			
Private Housing - staffing restructure	34	Budget Realignment / Vacancy Management	Nil
Removal of Homeless Prevention Fund budget - to be funded through growth in RSG	46	Nil effect	Nil
Revise staff apportionments between General Fund and HRA	50	Budget Realignment / Vacancy Management	Nil
Llamau grant reduction	3	Reduced service already being provided	Nil
<b>Total Housing Services</b>	<b>133</b>		
<b>Total Social Services &amp; Housing</b>	<b>2,094</b>		

Proposed Saving	£000's	Comments	Public Impact
<b>CORPORATE SERVICES</b>			
<b>Corporate Finance</b>			
Housing Benefits - vacant post	27	Could increase performance if post filled	Low
Environment Finance - vacant post	24	Budget Realignment / Vacancy Management	Nil
Environment Finance - restructure	33	Budget Realignment / Vacancy Management	Nil
Housing Benefits - New Burdens funding	42	Could increase performance if post filled	Low
Additional grant and fees and charges income	67	Budget Realignment / Vacancy Management	Nil
<b>Total Corporate Finance</b>	<b>193</b>		
<b>Procurement and Customer Services</b>			
Customer Services - management/team leader restructure	108	Front line service but no impact on service delivery due to revised working practices.	Low
Customer Services - potential retirement	26	Front line service but no impact on service delivery due to revised working practices.	Low
<b>Total Procurement and Customer Services</b>	<b>134</b>		
<b>Corporate Policy</b>			
Reduction in voluntary sector Service Level Agreements (SLAs)	42	Directly impact Voluntary Sector SLA payments.	Medium
Reduction in Technical Assistance budget	5	Reduction in budget which is used to provide technical advice and guidance to Voluntary sector to allow them to access external grant programmes.	Low
Reduction in Well-being budget	10	Reduction in budget used to support well-being activities.	Low
Deletion of former Outcome Agreement budget	40	Budget Realignment / Vacancy Management	Nil
Equalities Team - reduction in publicity and promotion budgets	4	Budget Realignment / Vacancy Management	Nil
Reduction in Welsh Language Translation budget	10	Budget Realignment / Vacancy Management	Nil
Cease the use of Ffynnon	12	New ways of working	Nil
Service Review	67	Budget Realignment / Vacancy Management	Nil
<b>Total Corporate Policy</b>	<b>190</b>		
<b>Information Technology</b>			
Staff restructure / workforce planning	150	Staffing Restructure	Nil
Reduction in PSBA charges	132	Budget Realignment / Vacancy Management	Nil
Reduction in telephony costs and line rentals	35	Budget Realignment / Vacancy Management	Nil
Staffing restructure in Central Services	33	Vacant Posts	Nil
Reduce to a single van (mailroom)	4	Budget Realignment / Vacancy Management	Nil
Agenda distribution - cessation of delivery of papers to Members	5	Budget Realignment / Vacancy Management	Nil
<b>Total Information Technology</b>	<b>358</b>		
<b>Human Resources and Communications</b>			
Human Resources - restructure	120	Vacant posts	Nil
<b>Total Human Resources and Communications</b>	<b>120</b>		
<b>Health and Safety</b>			
Health & Safety - restructure	83	Vacant posts	Nil
<b>Total Health and Safety</b>	<b>83</b>		
<b>MISCELLANEOUS FINANCE</b>			
Pension contributions former Authorities - budget realignment	50	Budget Realignment / Vacancy Management	Nil
External Audit fees - budget realignment	50	Budget Realignment / Vacancy Management	Nil
Welsh language - budget realignment	53	Budget Realignment / Vacancy Management	Nil
NNDR on empty properties	131	Budget Realignment / Vacancy Management	Nil
Rent Allowances, War Widow Concessions - budget realignment	10	Budget Realignment / Vacancy Management	Nil
Reduction in Careline budget	20	Budget Realignment / Vacancy Management	Nil
Reduction in Carbon Management Scheme budget	25	Budget Realignment / Vacancy Management	Nil
PV Panels income	15	Budget Realignment / Vacancy Management	Nil
Class 1A NI Contributions (Tusker)	40	Budget Realignment / Vacancy Management	Nil
Reduction in miscellaneous items budget	4	Budget Realignment / Vacancy Management	Nil
Communities Match Funding Pot	15	Could impact on Communities to organise these 2 events. Community council/sponsorship funding would be needed to continue with the events.	Low
<b>Total MISCELLANEOUS FINANCE</b>	<b>413</b>		
<b>Total Corporate Services and Miscellaneous Finance</b>	<b>1,491</b>		
<b>Total 2019-20 Proposed Savings</b>	<b>11,298</b>		



## 2019-20 Temporary Savings Proposals

Proposed Saving	£000's	Comments	Public Impact
<b>EDUCATION &amp; LIFELONG LEARNING</b>			
LMS Contingency - 23% Reduction	45	Current budget is £193k, this will reduce to £153k prior to this £45k proposed reduction. This leaves just £108k to deal with in year formula issues. Consequently if an issue arises will need to consider the use of LMS Contingency balances - subject to formal approval.	Medium
<b>TOTAL Education and Lifelong Learning</b>	<b>45</b>		
<b>COMMUNITIES</b>			
<b>Regeneration and Planning</b>			
Community Regeneration Community Projects - 53% Reduction	35	Impact on ability to fund small projects that do not have specific funding	Low
Business Grants - 50% Reduction	25	Reduced funding for Businesses.	Low
Community Regeneration Fund - 100% Reduction	50	Impact on Voluntary Organisations. This is the remaining budget.	Low
<b>Total Regeneration and Planning</b>	<b>110</b>		
<b>Infrastructure</b>			
Winter Maintenance - 54% Reduction	500	Alternative funding via winter maintenance reserve	Nil
Public Rights of way -50% Reduction	31	Deterioration in Public Rights of Way	Low
Maintenance of Land - 50 % Reduction	15	Deterioration in maintenance of land	Low
Temporary reduction in Carriageway Resurfacing RCCO	110	Alternative funding sort WG	Low
Temporary reduction in Carriageway Surface Dressing	800	Alternative funding sort WG	Low
Temporary reduction in Structures Maintenance budget	40	Alternative funding sort WG	Low
Temporary reduction in Highways Reactive Maintenance budget	43	Alternative funding sort WG	Low
Temporary reduction in Risca Canal Maintenance budget	40	Reliant on capital project	Low
<b>Total Infrastructure</b>	<b>1,579</b>		
<b>Community and Leisure Services</b>			
RCCO Waste Vehicles - 100% Reduction	390	Risk to vehicle availability/reliability	Low
<b>Total Community and Leisure Services</b>	<b>390</b>		
<b>Corporate Property</b>			
Property Maintenance - 20% Reduction	309	Reduced funding available for discretionary work.	Low
<b>Total Corporate Property</b>	<b>309</b>		
<b>Total Communities</b>	<b>2,388</b>		
<b>SOCIAL SERVICES &amp; HOUSING</b>			
Reduce Growth provision	300	Would only meet existing need but does not allow for any demographic increases from August 2018 or for any fee increases in excess of inflation.	High
<b>Total Social Services &amp; Housing</b>	<b>300</b>		
<b>CORPORATE SERVICES</b>			
<b>Information Technology</b>			
PC Refresh -100% Reduction	129	Replacement PC and MFP capacity Budget £132k	Nil
<b>Total Information Technology</b>	<b>129</b>		
<b>Miscellaneous Finance</b>			
Deferred Borrowing - 4.4% Reduction	500	Reduces opportunity to use as a one off underspend on capital schemes.	Low
<b>Total MISCELLANEOUS FINANCE</b>	<b>500</b>		
<b>Total Corporate Services and Miscellaneous Finance</b>	<b>629</b>		
<b>Total 2019-20 Temporary Savings Proposals</b>	<b>3,362</b>		

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## Caerphilly's Budget Challenge

The table below details the comprehensive list of DRAFT savings proposals agreed by the council's Cabinet.

Please take the time to consider the savings proposals and let us have your feedback by either returning this form to any of the main council offices or your nearest library, leisure centre, cash office, housing office or customer services centre.

If you prefer, you can also return the survey in the post to: Consultation and Public Engagement Officer, Corporate Policy Unit, Caerphilly County Borough Council, Penallta House, Tredomen Park, Ystrad Mynach, CF82 7PG.

The closing date for the consultation is 11th January 2019.

### DRAFT SAVINGS PROPOSALS 2019/20

EDUCATION & LIFELONG LEARNING			
Proposal	Saving	Description	Public Impact
<b>Budget realignment and vacancy management with no Public Impact</b>	<b>£305k</b>	Rising 3's (£50k); Education Achievement Service (EAS) 2% reduction in contribution (£48k); Education Improvement Grant (£27k); Reduction in match-funding contribution 14-19 Transport Initiative (£10k); Early Years (Central Team) (£20k); Community Education (Youth Service) premises, vacant posts etc. (£100k); Community Education (Adult Service) (£50k)	
Full-year impact of closure of Cwmcarn High School	£221k	Cwmcarn High closed in October 2018. £221k is the balance following closure.	Nil
Reduction in Local Management of Schools (LMS) Contingency budget to reflect actual spend	£40k	Reduce budget based on prior years spend. This is a contingency budget with ring fenced reserves. It funds extra premises costs in schools with building adaptations.	Low
Outdoor Education - support for Free School Meal (FSM) pupils attending courses (fund through grants instead)	£17k	Removal of full budget - was set up many years ago to support FSM pupils in accessing outdoor education activities. In 2017-18 only 8 (out of 86) schools accessed this funding and all but 1 have a Special Resource Base (SRB). Consequently the impact will not be felt across all schools in the Authority. Other schools are using Pupil Deprivation Grant funding and where the impact is linked to those in danger of exclusion this will be picked up as part of the SRB Review.	Low
1/3rd reduction in the School Meal Administration Utility & Telephone Budget	£10k	£10k relates to saving on telephone lines in most schools for Catering - as now using mobiles.	Nil
5% Efficiency target Planning & Strategy Management & Support Services	£29k	Opportunities with regards to additional income generation – most notably linked to grant funding	Nil

Reduction in School Improvement Initiatives budget	£243k	Proposal to remove the funding set aside to support schools in difficulty from a school improvement perspective. These situations are normally linked to inspection outcomes and more recently to national categorisation. As a result of a decreasing number of schools in higher risk categories this level of reduction is achievable at this time. There would need to be an understanding that should "emergency" funds be required, there is a potential to access funding from reserves (subject to the appropriate approval for use of balances).	Medium
Visually Impaired Service - 4.4% reduction in contribution	£17k	Service hosted by Torfaen CBC. The Authority will need to progress with the Lead Authority.	Medium
Education Welfare Service - vacancy management	£46k	Saving will be in place for 2019/20. Follows re-modelling of Service from September 2018 – Education Welfare Officer's compliment of 11.24 Full Time Equivalent's reduced to 8.45 FTE's but with a new Administrative Post to support the Team. Posts already vacant.	Low
Reduction in Music Service	£50k	Will require staffing reductions – it is hoped these will be voluntary arrangements under the council's Workforce Plan	Low
Libraries - Reduction in Book Fund.	£85k	Current resources budget is £355k.	Medium
Libraries	£15k	Reduction in premises costs, staff and books	Nil
Library Service	£30k	Additional £30k to the £100k (£85k below + £15k above) = £130k	Nil
GAVO (Youth Service) - Remove contribution as service can be provided by CCBC	£25k	Removal of full contribution to GAVO - relating to Holiday Scheme Co-Ordinator. Implications for GAVO as this funding links to a post. No implications for public as the advice will continue to be provided through the Youth Service.	Medium
Review of Staffing model in Libraries	£50k	It is hoped any staffing reductions would be voluntary arrangements as part of the council's workforce plan	Low
Schools - MTFP shortfall	£2,126k	Schools will be required to balance their own budgets and identify savings to cover the £2.1m. School budgets are typically 80% staff related hence there will be a reduction in staff in schools.	Medium
<b>TOTAL SAVINGS FOR EDUCATION AND LIFELONG LEARNING £3,309k</b>			

<b>COMMUNITIES</b>			
<b>Proposal</b>	<b>Saving</b>	<b>Description</b>	<b>Public Impact</b>
<b>Budget realignment and vacancy management with no Public Impact</b>	<b>£790k</b>	Business Support & Funding (£25k); Business Support & Funding (£10k); Events & Marketing (£10k); Blackwood Miners Institute (£20k); Urban Renewal (£4k); Planning Division (£42k); Staffing restructure in Regeneration and Planning (£125k); 2% efficiency target for Arts Development budget (£3k); Vacancy management (part of wider £200k restructure proposal of the Highways team (£34k); Staffing restructure in Infrastructure Division (£166k); Environmental Health (£15k); CCTV - reduction in line rental costs (£40k) Reduction in CCTV overtime budget (£8k); 5% efficiency target for Health Division budgets (£12k); Sport & Leisure - reduction in sport & leisure tutor budgets (£75k); reduction in Smart Rewards budget (£15k); reduction in Supplies budget including uniforms and smartcards (£8k); reduction in Caerphilly Adventures budget (£12k); Fleet Management - cease use of external diagnostic services and provide in-house (£10k); Building Cleaning (£31k) Parks & Countryside (£18k); Reduction in Cemeteries maintenance budget (£25k); Reduction in War Memorial maintenance budget (£15k); Reduction in Allotments budget (£3k); Waste Management Staffing restructure (£34k); Reduction in Parks and Playing Fields budgets (£30k)	
Reduction in Community Regeneration Fund	£50k	Impact on Voluntary Organisations	Low
Cwmcarn Visitor Centre	£10k	Increase income	Nil
Realignment of staffing budgets at the Winding House	£67k	To reduce opening hours and staff resource	Low
Reduction in Town Centre budget	£5k	Remedial maintenance in town centres e.g. graffiti, small scale repair of street furniture	Low
Reduction in Events Budgets	£47k	Reduction in some events in town centres	Low
Introduction of bus station departure charges	£100k	A proposed increase of 35p per departure. This will impact on providers but could result in an increase in public charges.	Low
32% reduction in Carriageway Resurfacing – Revenue Contribution to Capital (capital budget = £750k)	£53k	Deterioration in road quality, increased risk insurance claims	Medium
7% reduction in Carriageway Surface Dressing budget	£60k	Deterioration in road quality, increased risk insurance claims	Medium
4% reduction in Highways Reactive Maintenance budget	£55k	Increased efficiency through the use of new technology (Jetpatcher)	Nil
7% reduction in Highways Structures budget	£36k	Deterioration in infrastructure	Low
14% reduction in Traffic Management Maintenance budget	£5k	Reduction in maintenance and budget efficiency	Low
2% reduction in Street Lighting Non-Routine Maintenance budget	£9k	Reduction in maintenance as a result of new LED technology.	Nil

8% reduction in other Highways Maintenance budgets	£66k	Deterioration in infrastructure	Medium
Reduction in other miscellaneous Highway/Land Drainage budgets	£21k	Increased flood risk	Medium
Reduction in Risca Canal budget	£10k	Reduction in minor maintenance but there is a planned Capital investment programme for significant improvements to sections of the canal which allow this reduction	Low
Gully Cleansing	£64k	Consideration of sharing a jetter with adjoining council to half the costs (gully would only be available to Caerphilly 50% of the time)	Nil
Deletion of Community Response Team budget	£100k	Minor maintenance such as repairs to benches, painting of railings, general tidy up of towns and villages will cease	Nil
Public Transport - review of contracts with highest subsidy per passenger	£68k	Reduction/termination of some bus routes	Medium
Highways Operations additional income	£6k	More focussed pursuit of highway recharges	Nil
Lunchtime School Crossing Patrols	£36k	Removal of Lunch time Patrol	High
9% reduction in Traffic Signal Routine Maintenance budget	£11k	Efficiency achieved through new contract arrangements	Nil
Reduction in Accident Studies due to contract review	£10k	Reduction in accident statistics analysis and causation	Nil
Increase in road closure fee income	£30k	Charge to contractors for all closures with no further event subsidies	Nil
Passenger Transport - increase in income	£3k	Increase in replacement bus pass cards - Change in price (new charge £10 per replacement of lost card)	Low
Increase in Car Park charges	£40k	First increase in 8 Years and possible charging on Sunday. Proposed increase 20p per tariff.	Low
Introduction of a charge for residential parking permits	£30k	Introducing an annual charge in accordance with policy. Proposed £15 per permit.	Low
Integrated Transport Unit	£50k	Maximise the use of internal fleet and resources and reduce external contracts	Nil
Provision of Meals Direct Service to Section 117 clients only	£141k	Cease meals on wheels service except for clients eligible under Section 117 aftercare, currently just 1 individual. Part year saving to allow for implementation.	High
Increase price of secondary school meals by 10p	£50k	Price increase £2.25 to £2.35	Low
Increase price of primary school meals by 10p	£54k	Price increase £2.00 to £2.10	Low
Increase price of staff meals by 5%	£3k	e.g. carvery set menu would raise from £4.70 to £4.95; daily special choice from £4.10 to £4.30 and sandwich from £2.45 to £2.60	Low
Catering income from Secondary Schools	£20k	Increased catering income	Nil
Cessation of the Community	£355k	Removal of service	High

Safety Warden Service			
Increase in fee for retrieving stray dogs from pound	£3k	Price increase to £75 from £44.	Low
Introduction of charges for rat treatments	£20k	New Charge - £20 (plus VAT) per treatment reducing to £10 (plus VAT) for those on means tested benefits.	Low
Registrars - increase in ceremony fees	£10k	Increase in fees which range from 7.5% to 20% depending on day of the week and the venue.	Low
Trading Standards	£40k	Delete Fair Trading Officer post	Low
5% efficiency target for Pollution budgets & Emergency Planning budgets	£26k	Delete 0.5 full time equivalent Environmental Health Officer post	Medium
Sport & Leisure - changes in VAT for leisure pricing	£50k	Some clubs may have to pay more for the service	Low
Building Cleaning	£15k	Increase in income	Nil
Community Centres - withdrawal of funding for 2 Centres not in CCBC ownership	£13k	Reduces subsidy to user centre ownership for Glan-y-Nant and Rudry Community Centres	Low
Community Centres - reduction of 1 hour Caretaker support across all Centres	£18k	Additional charge from community centres committees	Low
Community Centres - reduction of all Caretaker support across all Centres from October	£79k	Additional charge from community centres committees to fund the caretakers salary. Part Year from 1st October 2019	High
Community Centres - closure of 4 Centres	£23k	Tirphil, Phillipstown, Channel View & Lower Rhymney* (*already closed)	Medium
Bowling Green rationalisation programme	£10k	Ongoing phased removal of the grants to bowls clubs as previously agreed by Cabinet	Nil
Review of Pavilion Attendant provision	£30k	Reduction of pavilion attendant hours	Nil
Parks & Countryside - reduction in Community Asset budget	£54k	Cessation of minor infrastructure maintenance and upgrades; e.g. gates and barriers etc.	Low
Parks & Countryside	£20k	Reduction in machinery budget	Low
Reduction in playground maintenance budget	£10k	Reduced ability to replace play equipment	Low
Parks & Countryside	£44k	Staffing restructure (reduction in Area Parks staff)	Low
Removal of one application of the weed spraying contract	£32k	Reduced service	Low
Green Spaces/Cemeteries	£100k	Staff restructure	Low
Green Spaces/Cemeteries	£40k	Increase in Cemeteries income	Nil
Waste Management	£166k	Cleansing staffing reductions	Medium
Waste Management - introduce charge for bulky waste collections	£50k	A charge of £16 for 1 to 3 items (for all items other than fixtures and fittings).	Low
Waste Management	£53k	Rationalise the waste collection service offered to farms and outlying properties by requesting more properties bring their waste	Low

		to the kerbside.	
Waste Management	£193k	Reduction in mechanical sweeping	Medium
Waste Management - closure of 2 Civic Amenity Sites	£98k	Civic Amenity Sites at Penallta and Aberbargoed	Medium
Waste Management	£50k	Reduction in Public Engagement Budget	Low
Civic Amenity Sites to shut an additional day	£38k	Reduced service (assumes 4 remain open)	Medium
Waste Management	£5k	Development of an electronic Commercial Waste System	Nil
Waste Management - closure of all 5 Public Conveniences	£74k	Closure in all towns (Twyn to stay open as this is managed within the Visitor Centre)	High
Waste Management	£34k	Reduction in the level of weekend cleansing	Medium
Waste Management	£6k	Reduce number of Supervisor's vans	Nil
Ty Duffryn - standing charges and lease income	£394k	A new lease agreed with Third Party Operators	Nil
Enterprise House - termination of lease	£67k	Staff moving to Tredomen	Nil
Reduction in Corporate Property Disability Discrimination Act (DDA) budget	£50k	Reduced DDA budget availability	Nil
Energy savings from LED lights in Ty Penallta	£20k		Nil
Reduction in cleaning of Corporate Buildings	£15k		Nil
<b>TOTAL SAVINGS FOR COMMUNITIES DIRECTORATE £4,404k</b>			



<b>SOCIAL SERVICES &amp; HOUSING</b>			
<b>Proposal</b>	<b>Saving</b>	<b>Description</b>	<b>Public Impact</b>
<b>Budget realignment and vacancy management with no Public Impact</b>	<b>£216k</b>	Children's Commissioning Consortium Cymru (4C's) rebate - joint commissioning of children's placements (£35k); Families First (£23k); Customer Services restructure (£20k); Domiciliary Care client income (£25k); Extra Care (£20k) 5% efficiency target for Office Expenses (£9k); Private Housing - staffing restructure (£34k); Revise staff apportionments between General Fund and Housing Revenue Account (HRA) (£50k)	
Children's Services review of admin support	£186k	To be achieved through back office restructure	Low
Review of Barnardo's contract	£189k	Potential reduction in Family Support Services	Medium
Review of staffing budgets in Adult Social Services	£550k	To be achieved through back office restructure	Low
Review of non-Residential Charging Policy	£100k	Propose changes to the current non-residential charging policy to ensure equity for all service users to include: charging for support element of domiciliary care, charging for day opportunities in a community setting, and charging for day opportunities provided by the independent and third sector.	Low
Retender of Shared Care Respite Contract currently held by Action for Children	£50k	All of these savings could be achieved through a re-design of services including closure of a day base Twyn Carn) with little impact on service users. E.g. Service users could receive a similar service but in a different location. Promotion of independence to enable people to meet their own outcomes.	Low
Review of Day Services to achieve a budget reduction of 6%	£300k		Low
Implications of Social Services & Wellbeing Act 2014	£150k		Low
Review of external day care	£205k		Low
Cap inflationary uplifts on external contracts	£3k	Minor reductions could be achieved through efficiencies within the provider organisation	Nil
Non renewal of Mental Health Carers Support contract	£34k	Full year effect of not renewing the contract that ends on 31/03/19. Consultation currently ongoing	Low
Income generation - Ty Hapus	£25k	Will offer for use by other local authorities and ABUHB	Nil
Cease contribution to SEWIC (Social Services South East Wales collaboration)	£15k	Regional agreement has been reached to cease a back office function with no public impact	Nil
Dissolution of South East Wales IT Consortium	£22k	Full year effect of termination of a regional arrangement for back office IT Support in 2018/19. This support is now provided through the Regional WCCIS Service.	Nil
Removal of Homeless Prevention Fund budget	£46k	To be funded through growth in RSG	Nil
Llamau grant reduction	£3k	Reduced service already being provided	Nil
<b>TOTAL SAVINGS IN SOCIAL SERVICES AND HOUSING £2,094k</b>			

**CORPORATE SERVICES (FINANCE, PROCUREMENT & CUSTOMER SERVICES, IT, PROPERTY, HR & COMMUNICATIONS AND HEALTH AND SAFETY)**

<b>Proposal</b>	<b>Saving</b>	<b>Description</b>	<b>Public Impact</b>
<b>Budget realignment and vacancy management with no Public Impact</b>	<b>£731k</b>	Environment Finance - vacant post (£24k); Environment Finance – restructure (£33k); Deletion of former Outcome Agreement budget (£40k); Equalities Team - reduction in publicity and promotion budgets (£4k); Reduction in Welsh Language Translation budget (£10k); Corporate Policy - Service Review (£67k); Information Technology (£150k); Reduction in Public Service Broadband Aggregation (PSBA) charges (£132k); Reduction in telephony costs and line rentals (£35k); Staffing restructure in Central Services (£33k); Human Resources – restructure (£120k); Health & Safety – restructure (£83k)	
Housing Benefits - vacant post	£27k	Could increase performance if post filled	Low
Housing Benefits - New Burdens funding	£42k	Could increase performance if post filled	Low
Additional grant and fees and charges income	£67k	Income	Nil
Customer Services - management/team leader restructure	£108k	Front line service but no impact on service delivery due to revised working practices.	Low
Customer Services - potential retirement	£26k	Front line service but no impact on service delivery due to revised working practices.	Low
Reduction in voluntary sector Service Level Agreements (SLAs)	£42k	Directly impact Voluntary Sector SLA payments.	Medium
Reduction in Technical Assistance budget	£5k	Reduction in budget which is used to provide technical advice and guidance to Voluntary sector to allow them to access external grant programmes.	Low
Reduction in Well-being budget	£10k	Reduction in budget used to support well-being activities.	Low
Cease the use of Ffynnon	£12k	New ways of working	Nil
Mailroom	£4k	Reduce to a single van	Nil
Agenda distribution	£5k	cessation of delivery of papers to Members	Nil
<b>TOTAL SAVINGS FOR CORPORATE SERVICES £1,078k</b>			

<b>MISCELLANEOUS FINANCE</b>			
<b>Proposal</b>	<b>Saving</b>	<b>Description</b>	<b>Public Impact</b>
<b>Budget realignment and vacancy management with no Public Impact</b>	<b>£383k</b>	Pension contributions former Authorities (£50k); External Audit fees (£50k); Welsh language (£53k); Business Rates (NNDR) on empty properties (£131k); Rent Allowances, War Widow Concessions - budget realignment (£10k); Reduction in Careline budget (£20k); Reduction in Carbon Management Scheme budget (£25k); Class 1A NI Contributions (Tusker) (£40k); Reduction in miscellaneous items budget (£4k)	
Solar PV Panels	£15k	Income	Nil
Communities Match Funding Pot	£15k	Withdrawal could impact on 2 events <b>(Bargoed Ice Rink and Senghenydd Splash Pad)</b> . Community council/sponsorship funding would be needed to continue with the events.	Low
<b>TOTAL MISCELLANEOUS FINANCE £413k</b>			

#### TEMPORARY ONE OFF SAVINGS 2019-20 ONLY

<b>Proposal</b>	<b>Saving</b>	<b>Description</b>	<b>Public Impact</b>
<b>EDUCATION &amp; LIFELONG LEARNING</b>			
Local Management of Schools LMS Contingency - 23% Reduction	£45k	Current budget is £193k, this will reduce to £153k prior to this £45k proposed reduction. This leaves just £108k to deal with in year formula issues. Consequently if an issue arises will need to consider the use of LMS Contingency balances - subject to formal approval.	Medium
<b>COMMUNITIES</b>			
Community Regeneration Community Projects - 53% Reduction	£35k	Impact on ability to fund small projects that do not have specific funding	Low
Business Grants - 50% Reduction	£25k	Reduced funding for Businesses.	Low
Community Regeneration Fund - 100% Reduction	£50k	Impact on Voluntary Organisations. This is the remaining budget.	Low
Winter Maintenance - 54% Reduction	£500k	Alternative funding via winter maintenance reserve	Nil
Public Rights of way -50% Reduction	£31k	Deterioration in Public Rights of Way	Low
Maintenance of Land - 50 % Reduction	£15k	Deterioration in maintenance of land	Low
Temporary reduction in Carriageway Resurfacing	£110k	Alternative funding sought from Welsh Government	Low
Temporary reduction in Carriageway Surface Dressing	£800k	Alternative funding sought from Welsh Government	Low

Temporary reduction in Structures Maintenance budget	£40k	Alternative funding sought from Welsh Government	Low
Temporary reduction in Highways Reactive Maintenance budget	£43k	Alternative funding sought from Welsh Government	Low
Temporary reduction in Risca Canal Maintenance budget	£40k	Reliant on capital project	Low
RCCO Waste Vehicles - 100% Reduction	£390k	Risk to vehicle availability/reliability	Low
<b>Corporate Property</b>			
Property Maintenance - 20% Reduction	£309k	Reduced funding available for discretionary work.	Low
<b>Total Communities</b>	<b>£2,388k</b>		
<b><u>SOCIAL SERVICES &amp; HOUSING</u></b>			
Reduce Growth provision	£300k	Would only meet existing need but does not allow for any demographic increases from August 2018 or for any fee increases in excess of inflation.	High
<b>Total Social Services &amp; Housing £300k</b>			
<b>CORPORATE SERVICES</b>			
<b>Information Technology - PC Refresh -100% Reduction</b>	£129k	Replacement PC and printer capacity Budget £132k	Nil
<b>Miscellaneous Finance</b>			
Deferred Borrowing - 4.4% Reduction	£500k	Reduces opportunity to use as a one off underspend on capital schemes.	Low
<b>Total Corporate Services and Miscellaneous Finance £629k</b>			
<b>Total 2019-20 Temporary Savings Proposals £3,362k</b>			

**TOTAL SAVINGS FOR WHOLE AUTHORITY £14.7m**

## COUNCIL TAX

**INCREASE COUNCIL TAX BY 6.95% FOR 2019/20**



## The Caerphilly Conversation

Please take time to answer the questions below so we can use your views to help inform our budget decisions over the coming years.

You have a number of rights in relation to the information including the right of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed. For further information on how we process this information and your rights please visit: <http://www.caerphilly.gov.uk/CaerphillyDocs/FOI/PrivacyNotices/Privacy-Notice-Consultations-Surveys.aspx>

**The list of proposals was presented to Cabinet on 14th November 2018 to enable the Council to achieve the required savings of £14.7m for 2019/20. Please give us your views on the savings proposals outlined. You may wish to indicate if you strongly agree or disagree with any of the savings listed for the next financial year giving reasons for your views.**

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**To achieve the required savings, the proposals are based on a council tax increase of 6.95% for 2019/20. Please select one of the following options to tell us your preference about council tax. Please select ONE only.**

- I support the proposed increase in council tax (6.95%) which would mean an increase of £1.41 per week for a Band D property
- I support a **lower increase** in Council Tax. (Every 1% reduction from the proposed 6.95% would mean having to find a further £496k of savings)
- I support a **greater increase** in Council Tax. (Every 1% increase above the proposed 6.95% would means having to find £496k less savings)
- I do not support an increase in Council Tax and understand that this would mean having to find further savings to balance the budget.



**Looking forward to 2020 and beyond, please tell us if you have any suggestions for areas of spending that could be reduced, removed, or that service users could be charged for.**

**Reduce spending on**

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**Remove spending completely on**

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**Charge for**

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**To ensure that we achieve a representative sample, it would be useful if you could answer the following questions about yourself.**

**I am completing this survey**

- As a resident of the County Borough .....
- Representing a third sector organisation .....
- As a business person.....
- As an elected member.....
- Other please write in: \_\_\_\_\_.....

**My postcode is:** \_\_\_\_\_

**I am (tick one)**

- Male .....
- Female.....
- Other, please write in \_\_\_\_\_

**What is your main language? (tick one)**

- English.....
- Welsh.....
- Other (including British Sign Language) .....

**Do you have a disability? (tick one)**

- Yes .....
- No.....

**Thank you for completing the survey.**

Please return this form to any of the main council offices or your nearest Library, Leisure Centre, Cash Office, Housing Office or Customer First Centre. If you prefer, you can also return the survey in the post to Consultation and Public Engagement Officer, Corporate Policy Unit, Caerphilly County Borough Council, Penallta House, Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG.